

**HOME OCCUPATION PERMIT**

RECEIPT # \_\_\_\_\_

**APPLICANT INFORMATION**

APPLICANT: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_, Roanoke Rapids, NC 27870

BUSINESS NAME: \_\_\_\_\_

**SITE INFORMATION**

SITE OWNER: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

OWNERS ADDRESS: \_\_\_\_\_

**GENERAL INFORMATION**

IS THE STRUCTURE A SINGLE-FAMILY DWELLING  YES  NO

WILL A DETACHED SHED / GARAGE BE USED  YES  NO ( IF YES, TOTAL SQUARE FOOTAGE \_\_\_\_\_ )

TOTAL SQUARE FOOTAGE OF DWELLING: \_\_\_\_\_

TOTAL SQUARE FOOTAGE DEVOTED TO THE HOME OCCUPATION: \_\_\_\_\_

WILL GOODS, STOCK, OR OTHER COMMODITIES BE DISPLAYED/STORED INSIDE OR OUTSIDE  YES  NO

WILL OBJECTIONABLE NOISE, FUMES, ODOR, DUST OR ELECTRICAL INTERFERENCE BE CREATED  YES  NO

WILL THERE BE ANY ON-PREMISE RETAIL SALES  YES  NO

WILL ANYONE NOT RESIDING IN THIS DWELLING BE EMPLOYED  YES  NO ( IF YES, HOW MANY \_\_\_\_\_ )

WILL YOU REQUIRE A SIGN  YES  NO ( IF YES, WHAT TYPE  WALL  FREESTANDING )  
( IF YES, SUBMIT A SCALED SITEPLAN SHOWING SIGN LOCATION, SIZE, HEIGHT, ETC. ) MAXIMUM TOTAL SIZE IS 4 SQ. FT.

GIVE A BRIEF DESCRIPTION OF YOUR HOME OCCUPATION ( GOODS / SERVICES OFFERED, HOURS OF OPERATION, ETC. )

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

**PLANNING DEPT. USE**

ZONING: \_\_\_\_\_ SQ. FT. UTILIZED: \_\_\_\_\_ ( MUST BE LESS THAN TOTAL SQ. FT. \_\_\_\_\_ X .25= \_\_\_\_\_ OR 501' )

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

LAND USE ADMINISTRATOR: \_\_\_\_\_ DATE: \_\_\_\_\_

## **HOME OCCUPATION REGULATIONS**

**HOME OCCUPATION:** A commercial activity that is conducted by a person on the same lot upon which a single-family dwelling exists ( in a residentially zoned district ) where such person resides, and can be conducted without any significantly adverse impact on the surrounding neighborhood.

The following are regarded to create a significant adverse impact on the surrounding neighborhood, and can not be considered as a home occupation:

- When goods, stock in trade, or other commodities are displayed.
- When any on-premise retail sales occur.
- When more than one person, not a resident on the premises, is employed.
- The creation of objectionable noise, fumes, odor, dust or electrical interference.
- When more than twenty-five percent ( 25% ) of the total gross floor area of the dwelling plus other buildings ( sheds/garages ) or more than five hundred sq. ft. , whichever is less, is utilized for the home occupation.

The following is a non-exhaustive list of examples that may be considered home occupations, if they meet the previous definitional criteria:

- The office or studio of a physician, dentist, artist, musician, lawyer, architect, engineer, teacher, or similar profession.
- Workshops, greenhouses, or kilns.
- Dressmaking or hairdressing studios.