

**ORDINANCE NO. 2024.15**

***City of Roanoke  
Rapids***

***FY 2024 - 2025 Budget  
Ordinance***

**BE IT ORDAINED** by the City Council of the City of Roanoke Rapids, North Carolina that the following anticipated fund revenues and departmental expenditures together with a certain Fee and Charge Schedule, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of the City Government and its activities for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025.

**SUMMARY**

General Fund (Operating)	\$ 19,861,646.00
Municipal Swimming Pool	28,300.00
Drug Enforcement Fund	28,035.00
Roanoke Rapids Theatre	<u>952,140.00</u>
<b>TOTAL ALL FUNDS</b>	<b>\$20,870,121.00</b>

**Section 1. General Fund**

**Anticipated Revenues:**

2024 Ad Valorem Taxes	\$9,673,346.00
Ad Valorem .01 Tax for Rescue Squad	97,600.00
Prior Years Ad Valorem Taxes & Penalties	134,000.00
Payments in Lieu of Taxes	0.00
Credit/Collections Lien Accounts	0.00
NC Tax and Tags	764,000.00
Lease Vehicles	40,000.00
Business Registry Collections	2,500.00
Powell Bill Street Allocations	522,000.00
Sales Tax	3,887,200.00
Solid Waste Disposal Tax	12,000.00
ABC Profits	90,000.00
Christmas Parade	14,000.00
Police Grants and Donations	65,000.00
Fire Grants and Donations	0.00
Recreation Grants	0.00
Senior Center Grants and Donations	55,225.00
Library Grants and Donations	16,000.00
Roanoke Canal Museum Grants and Donations	93,000.00
Solid Waste User Fees and Penalties	2,143,500.00
Court Costs	3,200.00

Animal Control	2,000.00
Inspection Fees	134,900.00
Lot Cutting Revenue	20,000.00
Cemetery Revenue	136,000.00
Recreation User Fees	64,550.00
Roanoke Canal Museum Fees	2,300.00
Community Center Receipts	55,000.00
Lease Revenue	18,000.00
Planning/Zoning Fees	14,000.00
Public Works Fees	3,575.00
Library User Fees	6,250.00
Utility Franchise Taxes	1,415,000.00
Beer and Wine Tax	70,800.00
Miscellaneous Grants	0.00
Miscellaneous Revenue	11,500.00
Insurance Reimbursement	2,500.00
Interest Earnings – General Fund	240,000.00
Sale of Wreck Reports	8,200.00
Occupancy Tax	4,900.00
Sale of Surplus Property	30,000.00
Restitution	0.00
Municipal Ordinance	9,600.00
Fund Balance – Regular	<u>0.00</u>
<b>TOTAL REVENUES</b>	<b>\$19,861,646.00</b>

**Authorized Expenditures:**

**Operating**

Legislative	\$76,700.00
General Government	1,652,320.00
Administrative	276,650.00
Human Resources	291,190.00
Main Street Development	86,570.00
Elections	3,000.00
Finance	397,625.00
Information Systems	47,150.00
Revenue Collections	348,255.00
Legal	30,000.00
Planning & Development	657,400.00
Government Buildings	140,490.00
Police	4,369,030.00
Fire	2,829,655.00
Public Works	813,440.00
Central Garage	243,110.00
Combined Street and Powell Bill	1,606,500.00
Solid Waste	885,350.00
Refuse	699,915.00
T. J. Davis Center	537,980.00
Aquatic Center	302,375.00
Parks and Recreation Maintenance	659,200.00
Chaloner Center	93,570.00

Senior Center	122,425.00
Transportation Grant	17,350.00
Andrews Meeting Hall	18,850.00
Miscellaneous Grants	31,200.00
Community Center	76,630.00
Library	302,085.00
Cemetery	209,725.00
Property Maintenance	304,246.00
Building Maintenance	416,975.00
Roanoke Canal Museum	129,560.00
Miscellaneous	0.00
Tax Contribution to RVRS	97,600.00
Debt Service	135,385.00
Capital Reserve	0.00

**Subtotal Operating Expenditures** **\$18,853,171.00**

**Roanoke Rapids Theatre**

Theatre Debt Payment **\$952,140.00**

**TOTAL EXPENDITURES** **\$19,805,311.00**

***Section 2. Municipal Swimming Pool Fund***

**Anticipated Revenues:**

Interest Earnings	-
Concession Revenue	5,000.00
Special Programs	15,500.00
Athletic Sponsorships	<u>7,800.00</u>

**TOTAL REVENUES** **\$28,300.00**

**Authorized Expenditures:**

**TOTAL EXPENDITURES** **\$28,300.00**

***Section 3. Drug Enforcement Fund***

**Anticipated Revenues:**

Drug Forfeiture Revenue	<u>\$28,035.00</u>
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**TOTAL REVENUES** **\$28,035.00**

**Authorized Expenditures:**

**TOTAL EXPENDITURES** **\$28,035.00**

**TOTAL GENERAL FUND EXPENDITURES** **\$19,861,646.00**

**Section 4. Additional Appropriations**

- A. An additional appropriation is hereby made from the Fund Balance in each respective fund for an amount equal to all outstanding encumbrances on June 30, 2024.
- B. An additional appropriation is hereby made from the Fund Balance in each respective fund for an amount equal to all unencumbered line-item balances at June 30, 2024, having derived from contributions, donations or grant funds.

**Section 5. Fee Schedule**

There is hereby established for the Fiscal Year 2024 – 2025 various fees and charges as scheduled herewith:

**Revenue/Tax Department**

***Business Solid Waste User Fee & Disposal Fee***

Roll-Out Container Purchase	City cost per Container
Monthly Fees	\$40.00 per Container per month

***Residential Solid Waste Fee***

	\$285.00 per Residential Unit per year
Roll-Out Container Purchase for 2 <sup>nd</sup> container	City cost per Container
Yearly Additional Fees	\$285.00 per year for 2 <sup>nd</sup> Container (optional)

Business Registration Fee	\$20.00 per year
Itinerant Merchant, Peddler & Vendor License Fee	\$20.00 per year
Motor Vehicle Tax	\$11.00 per Licensed Vehicle
Municipal Taxi/Limo Tax	\$15.00 per Vehicle

City Beer & Wine Retail Licenses*	
On-premises malt beverage	\$15.00
Off-premises malt beverage	\$ 5.00
On-premises unfortified wine, on-premises fortified wine, or both	\$15.00
Off-premises unfortified wine, off-premises fortified wine, or both	\$10.00

City Beer & Wine Wholesaler License	\$37.50
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## **General Government**

Photocopies

\$ .20 per copy/Letter Size B/W  
\$.25 per copy/Letter Size Color  
\$.25 per copy/Legal Size B/W  
\$.30 per copy/Legal Size Color  
\$.30 per copy/Oversize B/W  
\$.35 per copy/Oversize Color

Recording Fees

Fees correspond with Fees set by Halifax Co. Register of Deeds

## **Police Department**

Taxi Permits

\$50.00

Incident Reports

\$ 6.00

Accident Reports

\$ 6.00

Fingerprinting

\$10.00

Animal Disposal Fee

\$25.00 per Animal

Beekeeping Permit

\$ 5.00 per Hive

## **Fire Department**

Re-Inspection Fee

\$35.00 (Fee increases by \$35 for each visit that business is not in compliance)

Plan Review Fee

\$85.00 (Plan revisions of plans submitted exempt)

Permit Fee

\$85.00 (Operational and Construction)

Above and Below Ground Tank Removal Fee

\$150.00

Above and Below Ground Tank Replacement Fee

\$150.00

Commercial Cooking Hood Test Fee

\$50.00

Sprinkler System Inspection Fee

\$100.00 (New construction or remodel of system)

Fire Alarm System Inspection Fee

\$100.00 (New construction or remodel of system)

Certified CPR Classes

\$10.00 per student (Includes certification card)

Vendor Spot Rental for Safety Fair

\$25.00 (Non-profits are exempt from fee)

## **Public Works Department**

Driveway Permits

\$75.00 each Driveway

Illegally Dumped Items

\$500.00 Fine

Lot Cutting Fees and Abatement

Cost plus \$250.00 Administrative Fee

Emergency Response:

Third Party Labor Rate Charge

\$1,500 Flat Rate per Emergency Response

Administrative Labor Rate

\$75.00/Man Hour \$125.00/Man Hour Nights and Weekends/Holidays

For Services including but not limited to:

Backhoe

Wheel Loader

QRV Pick Up

Light Tower

Oil/Fuel Spill Kit

## Debris Removal & Special Collections

### Collection Costs

Small Pickup	\$60.00 per load
Large Trailer	\$150.00 per load

### Disposal Fees

Transfer Station	\$65.00 per ton or current price
Landfill	\$85.00 per ton or current price

Tub Grinding	Current Market Price
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Permit to Dig in Street (Utility Cuts)	\$400.00 per cut
Includes one initial Inspection	
Re-Inspection Fee	\$75.00

## Cemetery Lot Fees

### Resident:

<b>Sections A-E</b>	\$2,500.00 per 4 Grave Plot
<b>Section G</b>	\$1,200.00 per Site
<b>Section H</b>	\$625.00 per Space
<b>Section I</b>	\$625.00 per Space
<b>Section J</b>	\$1,200.00 per 2 Grave Companion Plot
<b>Section K</b>	\$2,500.00 per 4 Grave Plot
<b>Section L</b>	\$1,500.00 per 2 Grave Companion Plot
<b>Section O</b>	\$2,500.00 per 4 Grave Plot \$1,250.00 per 2 Grave Plot

### Non-Resident:

<b>Sections A-E</b>	\$5,000.00 per 4 Grave Plot
<b>Section G</b>	\$2,400.00 per Site
<b>Section H</b>	\$1,250.00 per Space
<b>Section I</b>	\$1,250.00 per Space
<b>Section J</b>	\$2,400.00 per 2 Grave Companion Plot
<b>Section K</b>	\$5,000.00 per 4 Grave Plot
<b>Section L</b>	\$3,000.00 per 2 Grave Companion Plot
<b>Section O</b>	\$5,000.00 per 4 Grave Plot \$2,500.00 per 2 Grave Plot

Cemetery Grave Preparation (Residents & Non-Residents)	Monday – Friday: \$900.00 Saturday: \$1,200.00 Sunday & Holidays: \$1,500.00
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**Note: Urn burials are one-half (1/2) of the regular Cemetery Grave Preparation Fee (Residents & Non-Residents)**

**\*Overtime charge of \$150.00 per hour after 2:00pm on weekdays and all day on Holidays, Saturday, and Sunday**

Foundation Fees (Residents & Non-Residents)	\$200.00
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Cemetery Deed Fee	Fees correspond with Fees set by Halifax County Register of Deeds
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## Library

Library Non-Resident Borrower Card	\$20.00 per year
Replacement of Lost Card	\$5.00 each

Photocopies		\$ .20 per copy/Letter Size
		\$ .25 per copy/Legal Size
		\$ .30 per copy/Oversize
Computer Printouts		\$ .40 each
DVD Rental		\$ .50 each
Fines:	Juvenile Books	\$ .15 per day (Max. 3.60)
	Juvenile audiobooks	\$ .15 per day (Max. 3.60)
	Adult Books	\$ .20 per day (Max. 3.60)
	All Magazines	\$ .20 per day (Max. 4.00)
	Adult Audiobooks	\$ .30 per day (Max6.00)
	DVD	\$ 1.00 per day (Max12.00)
	Equipment	\$ 5.00 per day
	Long Overdue Fine	\$ 15.00 each

Lost or Badly Damaged Items Replacement Cost for item

Sale Books & Videos (Unusable gift books or books deleted from our collection):

Magazines	\$ .10 each
Paperbacks	\$ .25 each
Hardbacks	\$ .50 – 3.00 each (Depending on age & condition of book)
Audiobooks	\$ 1.00 – 5.00 each (Depending on age & condition & # of CD's)
DVD	\$ 2.00 – 5.00 each (Depending on age & condition & # of DVD's)

**Library Class Fees:** Classes offered through the Library shall be set up on a “break even” basis paying for the cost of the instructor and supplies. In addition, a 2.00 per participant maintenance/utility fee will be charged.

***Non-Residents will be charged cost plus 100%.***

## **Parks & Recreation**

**Class Fees:** Classes offered through the T. J. Davis Recreation Center shall be set up on a “break even” basis paying for the cost of the instructor and supplies. In addition, a \$2.00 per participant maintenance/utility fee will be charged.

***Non-Residents will be charged cost plus 100%.***

### ***Athletic Fees:***

Adult Athletics – Team registration fees are based on breaking even on direct cost (officials, trophies, scorekeepers/field supervisors, etc.). In addition, a \$10.00/game maintenance/utility fee will be charged for basketball and \$5.00/game for softball.

In addition, non-resident adults will be charged \$25.00.

Youth Athletics Resident Youth: \$20.00 Non-Resident Youth: \$50.00

**Softball Field Rental Fees:** \$100.00 per field per day

**Picnic Shelter Reservation Fees:** \$30.00 /day for Residents and \$60.00 /day for Non-Residents

<b>Recreation I.D. Card Fees:</b>	\$15.00 for Youths \$30.00 for Adults
<b>T. J. Davis Room Rental Fees:</b>	
Multi-purpose (larger room)	\$50.00 per rental for non-profit group or individual resident
Classroom (smaller room)	\$40.00 per rental for non-profit group or individual resident
<b>T. J. Davis Center/Gym Rental Fees:</b>	\$50.00 Resident, \$100.00 Non-Resident (after hours) per hour with a minimum of 2 hours \$30.00 per hour for Non-Resident School Groups during non-peak normal operating hours
<b>1026 Urban Greenspace Rental Fee:</b>	\$25.00 flat rate per day \$50.00 Non-Resident
<b>Centennial Park Only Rental Fee:</b>	\$30.00 flat rate per day \$60.00 Non-Resident
<b>Centennial Park &amp; Andrews Building Wedding Rental Fees*</b>	\$30.00 per hour for Residents \$60.00 per hour for Non-Residents

**\*Minimum rental time of three (3) hours.**

<b>Chaloner Recreation Center Rental Fee:*</b>	\$40.00 per hour for Residents \$60.00 per hour for Non-Residents
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**\*The Chaloner Recreation Center can be rented for after-hours use. Rental is for a minimum of two (2) hours.**

**Roanoke Canal Museum Fees:**

General Admission (All General Admission is for self-guided tours only.)

- \$2.00 Halifax County Residents
  - \$4.00 for All Persons who Reside Outside of Halifax County
  - Free for Children 8 and Under (exception of guided tours)
- Guided Tour Admission
- \$2.00 per Person 4 and older, no additional discount, minimum of 10 persons or \$20.00 fee

**Aquatic Center:**

(Labor Day to Memorial Day)

Aquatic Center Open and Lap Swim

Residents	\$4.00
Non-Residents	\$8.00

Swimming Lessons

Toddler (Resident)	\$35.00
Toddler (Non-Resident)	\$70.00
Levels I – VII (Resident)	\$50.00
Levels I – VII (Non-Resident)	\$100.00
Individual Lessons:	
Resident	\$60.00



Non-Resident \$120.00

Red Cross Lifeguard/CPR/WSI Classes:

Rate charged will be based on the cost of the class, set by the Red Cross

AQUACISE & ARTHRITIS FITNESS CLASSES

Resident \$4.00  
 Non-Resident \$8.00

Yearly Passes: *(to be renewed yearly from the date issued)*

Family Resident \$450.00  
 Family Non-Resident \$800.00  
 Individual Resident \$250.00  
 Individual Non-Resident \$450.00

Monthly Passes:

Family Resident \$40.00  
 Family Non-Resident \$70.00  
 Individual Resident \$25.00  
 Individual Non-Resident \$40.00

T. J. Davis Pool

Swimming Lessons (Same as Aquatic Center)

Outdoor Pools Open and Lap Swim

Residents \$ 1.00  
 Non-Residents \$ 2.00

Aquatic Center & T. J. Davis Pools Rental

*(Minimum of Two (2) Hours)*

	<u>Resident</u>	<u>Non-Resident</u>
Up to 25 participant's	\$100.00/hr.	\$120.00/hr.
26 to 50 participant's	\$125.00/hr.	\$150.00/hr.
51 to 75 participant's	\$150.00/hr.	\$185.00/hr.

Discount:

A 10% discount will be given to groups, organizations and corporations that have 20 or more in attendance at one time

Westrock (monthly fee)

\$250.00

Halifax Academy Swim Team (per lane, per hour)

\$15.00

**Kirkwood F. Adams Community Center Fees:**

AREA	CAPACITY	RATES		
		RESIDENT	NON-RESIDENT	FOR-PROFIT
Entire Center	700 w/chairs only 500 w/tables & chairs	\$65.00/Hour	\$100.00/Hour	\$80.00/Hour Res \$115.00/Hour NR
Chair Set Up Fee	will be prorated for #s less than 100	\$50.00/100	\$50.00/100	\$50.00/100
Round Tables	29 available	\$6/table	\$6/table	\$6/table

**THE CENTER MUST BE RENTED FOR A MINIMUM OF THREE (3) HOURS.**

Non Refundable Reservation Deposit: \$100.00 per day

**MAXIMUM DAILY RATE: \$800.00 – Resident/\$1,000.00 – Non-Residents.**

Non-Profit Organizations sponsoring charitable fund raising events using the center for 24 hours or more will be given a 50% discount.

Non-Profit Organizations sponsoring weekday-daytime workshops or meetings for public benefit will be given a 50% discount.

The following organizations are fee exempt for two (2) nighttime or weekend activities each year: (1) Rescue Squad, (2) Bloodmobile & (3) City Sponsored Senior Citizens Groups.

Main Street RR is fee exempt for four (4) nighttime or weekend activities each year for Main Street RR sponsored events.

Main Street RR is fee exempt for use of the plaza for Main Street RR sponsored events.

◆If the Center is not left in acceptable condition, a fee of \$15.00/per man-hour for cleaning shall be charged.

◆If anything is left in the Center overnight, there will be a \$25.00 storage fee.

◆Roanoke Rapids City Schools Events: \$225.00

◆Chamber of Commerce is a partner of the City of Roanoke Rapids. They have the right to schedule events before the month is available to the public. They are treated as a City department in terms of scheduling the facility. \$400 flat rate per event

**Planning & Development**

Rezoning Petition	\$375.00 Over two acres \$25 extra per acre
Rezoning + Conditional Zoning Petition	\$450.00
Voluntary Annexation Petition	\$300.00
Zoning Compliance Certification Letters	\$55.00 per individual site
Special Use Permit	\$375.00
Special Event Permit	\$60.00
Special Event Permit (events designed to attract 5,000 or more spectators or participants)	\$350.00
Ordinance Text Amendment Petition	\$400.00
Variance Petition	\$400.00
Appeal Petition	\$400.00
Land Use Violation	\$75.00 per day
Land Use Permit	\$100.00
Business Use Permit	\$100.00
Temporary Power	\$75.00
Processing Fee for petitioner withdrawal of Variance Petition, Conditional Use Permit or Rezoning Petition	\$400.00
Site Plan Review	\$300.00per site plan review* <30,000 ft2 of impervious surface \$800.00 per site plan review >30,000 ft2 of impervious surface

***\*This fee shall increase to \$700.00 whenever the services of an outside engineering firm is necessary and retained by the City to evaluate a specific drainage problem area outside of the expertise of the City Public Works Director. This is to be determined on a case by case basis upon review of proposed development site plans.***

Halifax County Plan Review Fee*	\$ 250.00
Roanoke Rapids Sanitary District Plan Review Fee*	\$ 50.00

***\*All plans determined by Planning staff to require review by the Halifax County Building Inspections Department, shall be subject to this fee prior to review.***

Commercial Building (Preliminary Plan, Construction Plan) Review:	
Additional Charge per review for failure to satisfy review comments	\$175.00

Technical Review and Fee (based on square footage of project)

<b>Square Footage of Project Area/Site</b>	<b>Fee</b>
Less than 10,000 SF	\$200.00
10,000 SF – 29,999 SF	\$315.00
30,000 SF – 49,999 SF	\$465.00
50,000 SF – 69,999 SF	\$590.00
70,000 SF or greater	\$790.00
Street Closing Petition	\$750.00
Final Subdivision Plat	
Minor Subdivision	\$105.00
Major Subdivision	
With Improvements	\$175.00 plus \$100.00/lot
Without Improvements	\$150.00 plus \$90.00/lot

**Note: The petitioner is responsible for all associated advertising expenses.**

Maps	\$20.00 per sheet
Land Use Ordinance (to recover actual per copy duplicating costs)	\$140.00
Comprehensive Development Plan	\$200.00
Zoning Maps (Color)	
Small	\$40.00
Large	\$50.00
Electrical Inspection of Existing Structure Requested by Power Company	\$75.00
Issuance of Certificate of Compliance	
Major Renovations (More than \$30,000.00)	\$200.00
Minor Renovations (\$30,000.00 or less)	\$150.00
Failure to Call for Proper Inspection	\$200.00
Removal of a Notice of List Pending	\$100.00
Home Occupation Permit	\$80.00
Recombination Plat	\$100.00

Supplement plan review fees for wireless communication facilities shall be charged in addition to a City processing fee as follows:

<u>Review</u>	<u>City Processing</u>	<u>3<sup>rd</sup> Party Supp.</u>
(1) Concealed Attached WCF	\$100.00	\$500.00   No Change Fed Regulations
(2) Collocated or Combined WCF	\$100.00	\$500.00   No Change Fed Regulations
(3) Freestanding Concealed WCF	\$100.00	\$500.00   No Change Fed Regulations
(4) Non-concealed Freestanding WCF	\$100.00	\$500.00   No Change Fed Regulations

**Code Enforcement Division Fees:**

ABC Permit Application Inspection Fee	\$175.00 per inspection
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**Building Permit:**

(A) A permit to demolish or remove any size structure shall be issued upon proper application. Fees for such demolition or removal are as follows:

- |                                     |          |
|-------------------------------------|----------|
| (1) Moving of an approved structure | \$170.00 |
| (2) Demolish structure              | \$225.00 |

(B) A permit to modify, construct and/or erect advertising signs shall be issued, upon proper application, in accordance with the following schedule:

<i>Type of Sign and Work</i>	<i>Fee per Sign Face</i>
Erection of outdoor advertising (off-premises) sign	\$250.00
Erection of principal use signs:	
Fifty (50) sq. ft. or less	\$80.00
More than fifty (50) sq. ft.	\$165.00
Erection of commercial accessory signs	\$55.00
Erection of temporary signs	\$52.00
Modification of existing signs	\$52.00

(C) City building inspection fees for new construction, additions, and alterations of all structures shall be the greater of sixty dollars (\$60.00) or the applicable amount based upon a schedule of eight dollars (\$8.00) per one thousand dollars (\$1,000.00) of construction value. For the purposes of this subsection, construction value shall be the greater of the value derived utilizing either the Southern Building Code Congress International, Inc., *Building Valuation Data* or the sum of all building related costs for the project.

(D) In addition to any other fees established by the provisions of this section, whenever a general contractor applies for the issuance of a permit for the construction of any single-family residential dwelling unit, the general contractor shall pay a fee in the amount of ten dollars ( \$10.00) for each dwelling unit to be constructed or altered under the permit.

**Plumbing Permit:**

(A) A plumbing permit shall be issued, upon proper application, for a fee of sixty dollars (\$60.00) plus seven dollars ( \$7.00) per fixture.

**Heating, Air Conditioning, Refrigeration and Ventilation Permit:**

(A) Permit fees for installation or replacement of the following shall be sixty dollars (\$60.00) plus the applicable amount in accordance with Schedule I:

- (1) Each boiler or furnace, including duct distribution system thereof when covered by the same permit, or duct distribution system thereof only.
- (2) Each floor furnace, wall circulator or heater, circulating heater, direct-fired unit heater, gas radiator, blast furnace, rotary dryer, annealing furnace and duct heater industrial oven.
- (3) Conversion or replacement of mechanical firing equipment.

### SCHEDULE I

<i>Fossil Fuel (BTU/HR)</i>	<i>Fee</i>
50,000 or less	\$25.00
50,001 to 100,000	\$30.00
100,001 to 200,000	\$35.00
Above 200,000	\$40.00

- (B) Permit fees for installation or replacement of the following shall be fifty-five dollars (\$55.00) plus the applicable amount in accordance with Schedule II. Each air conditioning or heat pump system, including major components and duct distribution system thereof when covered by same permit, or duct distribution system thereof only, or major component only.

### SCHEDULE II

<i>Air Conditioning Compressor Rating (Nominal) - Tons</i>	<i>Fee</i>
5 or less	\$25.00
5.1 to 15	\$30.00
15.1 to 50	\$40.00
Above 50	\$55.00

*An additional six dollars (\$6.00) fee for split systems.*

- (C) Permit fees for installation or replacement of the following shall be fifty-five dollars (\$55.00) plus the applicable amount in accordance with Schedule III. Each refrigeration system includes major component only.

### SCHEDULE III

<i>Refrigeration Compressor Rating (Nominal) - Tons</i>	<i>Fee</i>
5 or less	\$25.00
5.1 to 15	\$30.00
Above 15	\$35.00

- (D) Permit fees for installation or replacement of the following shall be sixty dollars (\$60.00) plus the applicable amount in accordance with Schedule IV. Each hood over cooking ranges (in other than residences and multi-family houses), candy kettles, cruller furnaces and appliances for frying, barbecuing, broiling and bakery (baking) of foods, including exhaust duct system thereof when covered by the same permit, or exhaust duct system thereof only.

### SCHEDULE IV

	<i>Fee</i>
10 or less	\$25.00
10.1 to 50	\$30.00
50.1 to 100	\$35.00
Above 100	\$40.00

- (E) Permit fees for the installation or replacement of any blower or fan in other than residences installed for ventilation or removal of dust, gases, fumes and vapors shall be sixty dollars (\$60.00) each.

- (F) Permit fees for the modification, repair or replacement of duct systems shall be sixty dollars (\$60.00) each.

- (G) Permit fees for the installation or replacement of gas appliances and piping shall be sixty dollars (\$60.00). No permit shall be required for the replacement of a gas appliance where the piping is not altered.

**Electrical Permit:**

- (A) An electrical permit shall be issued, upon proper application, for a fee of sixty dollars (\$60.00) plus the applicable amount in accordance with the following schedule:

(1)	Outlets:	
	Each 220-volt outlet	\$5.00
	Each 110-volt outlet	\$2.00
(2)	Motors:	
	Each motor	\$7.00
(B)	Electrical change of service greater than 400 amp:	\$125.00

**Mobile Home Permit:**

A mobile home permit shall be issued upon proper application for a fee of one hundred fifty dollars (\$150.00).

**Fire Sprinkler System Permit:**

A fire sprinkler system permit shall be issued upon proper application for a fee of seventy dollars (\$70.00) plus ten cents (\$.10) per square foot of protected area.

**Insulation Permit:**

An insulation permit shall be issued upon proper application for a fee of sixty dollars (\$60.00) plus ten cents (\$.10) per square foot of floor area.

**Re-Inspections:**

The above fees entitle the applicant to one inspection. For each extra inspection made necessary through the failure of any person in charge of work to install in the proper manner or to otherwise create conditions making such additional inspection or trip necessary, there will be an additional charge of fifty-five dollars (\$55.00). If a 2nd re-inspection is required fee would increase to \$55/\$70 and increase by \$15. for every subsequent visit. When a third-party inspection agency is involved, there will be an additional charge of ninety dollars (\$90.00).

General Miscellaneous Permit Refund Processing Fee	\$50.00
Fee for Issuance of Certificate of Occupancy (C.O.)	\$125.00

**Penalty:**

An additional charge equal to one-half (1/2) the required permit fee (minimum fee \$225.00) shall be added to the permit fees previously set forth for failure to initially secure a permit prior to starting a job or commencing any work on a building or service system before obtaining the necessary permit.501

**Section 6. Levy of Taxes**

There is hereby levied for the Fiscal Year 2024 – 2025 an Ad Valorem Tax Rate of \$.641 per One Hundred Dollars (\$100.00) valuation of taxable property as listed for taxes as of January 1, 2024, for the purpose of raising the revenue from current taxes as set forth in the foregoing estimates of revenues, and in order to finance the foregoing applicable appropriations. This rate of tax is based on an estimated valuation of \$1,524,807,826. **Taxpayers who pay their bill in July or August will receive a two percent (2%) discount.**

**Section 7. Summary of Items included in the capital budget.**

None

**Section 8. Special Authorizations – Budget Officer**

- A. The Budget Officer or his designee shall be authorized to reallocate appropriations within departments, and among the various line accounts not organized by departments, as he deems necessary.
- B. The Budget Officer or his designee shall be authorized to execute interdepartmental transfers, within the same fund, not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced.
- C. Interfund transfers, established in the Budget Ordinance, may be accomplished without additional approval from the City Council.
- D. The Budget Officer or his designee shall be authorized to make releases and refunds of property taxes less than \$100.00 which have been levied or collected in error. The Budget Officer shall report in writing monthly to the City Council in regard to releases and refunds made.
- E. The Mayor or City Manager shall be authorized to execute contractual agreements in the following specified areas: Consultant, Professional, Maintenance/Service Agreements and Acceptance of State and Federal Grant Funds.

**Section 9. Restrictions – Budget Officer**

- A. Interfund and interdepartmental transfer of monies, except as noted in Section 8, shall be accomplished by City Council authorizations only.
- B. Utilization of appropriations contained in Contingencies may be accomplished only with specific approval of the City Council.

**Section 10. Billing and Collecting of Solid Waste Collection & Disposal Fees Under NCGS 160A-314.1**

The residential solid waste collection and disposal fee shall be billed with property taxes, shall be payable in the same manner as property taxes, and, in the case of non-payment, shall be collected in any manner by which delinquent personal or real property taxes can be collected. The fees are a lien on the real property described on the bill that includes the fee. The Residential Solid Waste Fee is \$285.00 per residential unit per year and the Business Solid Waste User Fee and Disposal Fee is \$40.00 per container per month.

**Section 11. Cost of Living Adjustment/Bonus Pay**

As part of FY 2024-2025 Budget, City Manager Traynham proposed a balanced budget that included a 3% cost-of-living-adjustment (COLA) for all City employees.

**Section 12. Supplemental Retirement Plan Contributions**

The city will make an employer contribution to a supplemental retirement plan for non-law enforcement employees during Fiscal Year 2024 – 2025. If employees contribute to the supplemental retirement plan, the City will match dollar for dollar up to a maximum of three percent (3%).


**Section 13. Offering of City's Health Insurance in lieu of Council Member Stipend**

The City approved a motion at its June 2, 2020, Regular Meeting, to allow City Council members the option for the City of Roanoke Rapids to pay for their health insurance as all or a portion of their compensation as long as it does not exceed the allowed compensation. The city continues this action into the FY 2024-25 budget year.

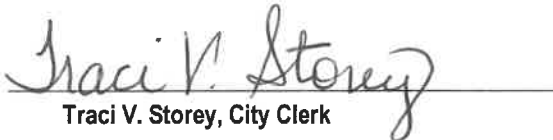
**Section 14. Utilization of Budget Ordinance**

This Ordinance shall be the basis of the financial plan for the City of Roanoke Rapids municipal government during the 2024 – 2025 fiscal year. The Budget Officer shall administer the Budget and he shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the Budget. The Finance Department shall establish and maintain all records which are in consonance with this Budget Ordinance, and the appropriate Statutes of the State of North Carolina.

**ADOPTED** this 18<sup>th</sup> day of June 2024.

  
Emery G. Doughtie, Mayor

ATTEST:

  
Traci V. Storey, City Clerk

Approved as to form:

  
Geoffrey P. Davis, City Attorney

