



Minutes of the Roanoke Rapids City Council

A Special Meeting (Budget Work Session) of the City Council of the City of Roanoke Rapids was held on **Thursday, April 13, 2023 at 2:00 p.m.** at TJ Davis Recreation Center.

Present: Emery G. Doughtie, Mayor
Carl Ferebee)
Sandra Bryant)
Wayne Smith)
Rex Stainback)

Council Members

Traci Storey, City Clerk
Carmen Johnson, Finance Director
John Simeon, Parks & Recreation Director
Kelly Daughtry, Assistant Parks & Recreation Director
Ryan Newsome, Parks & Recreation Maintenance Superintendent

Absent: Tommy Daughtry, Council Member
Kelly Traynham, City Manager

The meeting was called to order.

Parks & Recreation Department

Parks & Recreation Director Simeon started off the meeting reading the Parks & Recreation Department Mission Statement.

He reviewed the increases on the Schedule of Fees for the Parks & Recreation Department.

- Library
 - Non-resident Borrower Card - \$25
 - Replacement of Lost Card - \$10
 - Photocopies - \$.50 and \$.75
 - Computer Printouts - \$1.00
 - Increased Fines (On file in Clerk's Office)
- Athletic Fees
 - Youth Athletics - Resident Youth: \$30 Non-Resident Youth: \$60
 - Softball Field Rental Fees \$100 per field per day

- Picnic Shelter Reservation Fees - \$30/day residents & \$60/day non-residents
- Recreation ID Card Fees - \$25 for Youth \$50 for Adults

Councilwoman Bryant stated she thought those fees were a little steep. Mayor Pro Tem Ferebee agreed.

Councilman Smith said a library card was \$25 and \$25 to come to TJ Davis so that was \$50 for a kid to do both. He asked could they combine it so one ID would work for everybody. Parks & Recreation Director Simeon said he would look into it.

City Council discussed the increased costs for Recreation ID cards and the justification for those increases. Some members feel the City may be pricing out some of the citizens.

Finance Director Johnson explained that it costs money to run these facilities and pay for additional security. The City has to be able to cover some of these costs with fees.

Councilman Smith asked what kind of revenue does the City get from library cards. Parks & Recreation Director Simeon replied \$8000 - \$10,000.

Parks & Recreation Director Simeon continued to review the proposed fee increases.

- TJ Davis Room Rental Fees
 - Multi-Purpose \$50 per rental
 - Classroom \$40 per rental
- Chaloner Recreation Center Rental Fee
 - \$40 per hour for Residents
 - \$60 per hour for Non-Residents
 - Rental is for a minimum of 2-hours*
- Aquatic Center
 - Open Lap Swim - Residents \$4 Non-residents \$8
 - Swimming Lessons
 - Toddler Resident - \$35
 - Toddler Non-Resident - \$70
 - Level 1-VII Resident - \$50

Level 1 – VII Non Resident - \$100

- Individual Lessons: Resident \$60 Non-Resident \$120
- Fitness Classes: Resident \$4 Non-Resident \$8
- Pool Rentals
 - Up to 25 participants - Resident \$100/hr Non-Resident \$120/hr
 - 26-50 participants - Resident \$125/hr Non-Resident \$150/hr
 - 51-75 participants - Resident \$150/hr Non-Resident \$185/hr
 - Halifax Academy Swim Team - \$15 per lane, per hour

Parks & Recreation Director Simeon noted the following increases in the proposed operating budget:

- TJ Davis Recreation Center
 - Increase Officials account to cover increases in referees, umpires, and security
 - Replace 2 fan coil units - \$3,000
 - Replace 20 windows with broken seals - \$18,000
 - Replace lights in Newsome Gym with LED - \$5,200
 - Repair/Replace roof and paint maintenance shed - \$15,000
- Aquatic Center
 - Replace sand in 12 filters and in outdoor pools - \$25,000
- Chaloner Recreation Center
 - Repair/Replace roof - \$20,000
- Jo Story Senior Center
 - Increase part-time to cover full-time employee absence
- Transportation
 - Decrease to adjust actual salary spend through grant
- Kirkwood Adams
 - Replacement of 8 HVAC units from 2003
 - Largest HVAC unit that handles the banquet hall would be replace first - \$20,000
 - Recommends to replace one unit per year, they are 20 years old
- Library
 - Add additional weekday and weekend hours back - \$42,000
 - Suggested unfreezing position to accommodate hours.

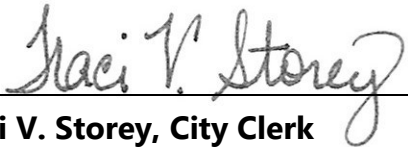
City Council discussed different scenarios to better accommodate the citizens needs for using the library and the staff to cover the library. Expressed need to for hours to be consistent. They suggested asking library staff for recommendations.

Parks & Recreation Director Simeon presented the following Capital Needs.

- Demolish Emry Park Tennis Courts - \$30,000
- Demolish Rochelle Park Tennis Courts - \$15,000
- Lighting for TJ Davis top two Tennis Courts - \$25,000
- Playground Rochelle Park - \$75,000
- Lighting Upgrade at Ledgerwood Park - \$100,000

City Council discussed applying for grants and contracting grant writers to help with these projects.

The meeting adjourned at 3:15 p.m.



Traci V. Storey, City Clerk

Approved by Council Action on: May 2, 2023