



Minutes of the Roanoke Rapids City Council

A regular meeting of the City Council of the City of Roanoke Rapids was held on Tuesday, January 17, 2017 at 5:15 p.m. in the Council Chambers at the Lloyd Andrews City Meeting Hall.

Present: Emery G. Doughtie, Mayor
Carl Ferebee, Mayor Pro Tem
Ernest C. Bobbitt)
Suetta S. Scarbrough)
Carol H. Cowen)
Wayne Smith)
Joseph Scherer, MPA, MS, City Manager
Gilbert Chichester, City Attorney
Traci Storey, City Clerk
Kathy Kearney, Deputy City Clerk/Human Resources Manager
Chuck Hasty, Police Chief
Kelly Lasky, Planning & Development Director
John Simeon, Parks & Recreation Director
Stacy Coggins, Fire Chief
Christina Caudle, Main Street Director

Council Members

Absent: Larry Chalker, Public Works Director
Leigh Etheridge, Finance Director

Mayor Doughtie called the meeting to order and opened the meeting with prayer.

Adoption of Business Agenda

Mayor Doughtie asked Council members if there were any known conflicts of interest with respect to the matters before them this evening and if there were any revisions to agenda.

Mayor Pro Tem Ferebee requested the addition of Chaloner Pool to be placed on the agenda as Item 5 a).

Motion was made by Mayor Pro Tem Ferebee, seconded by Councilwoman Cowen and unanimously carried to adopt the amended business agenda with the addition of the Chaloner Pool for January 17, 2017.

Special Recognition

Chief Hasty announced the department would be holding their Annual Community Forum February 9, 2017 from 6 p.m. – 8 p.m. at Kirkwood Adams Community Center. He invited everyone to attend.

Recognition of Retirement/Awarding of Service Side Arm and Badge to Retired Officer Chris Biggerstaff

Chief Hasty stated Officer Chris Biggerstaff retired on December 31, 2016 after serving the City and its citizens for almost 8 years. He presented retired Officer Chris Biggerstaff with a Retirement Certificate and following remarks, a motion was made by Councilwoman Cowan, seconded by Councilman Bobbitt and unanimously carried to award Mr. Biggerstaff his service side arm and badge for the sum of One and No/100 Dollars (\$1.00) as required by NCGS 14-402. (*Chief Hasty paid the \$1.00 earlier that day.*)

Recognition of Doug Love

Chief Hasty presented Doug Love of the Public Works department with a Certificate of Appreciation for his assistance in securing two suspects after a vehicle chase resulting in an accident on November 8, 2016.

Recognition of Officer Jeffrey Mason/Officer of the Quarter (Oct.-Dec. 2016)

Chief Hasty awarded Officer Jeffrey Mason with the Purple Heart pin for his selfless service on December 17, 2016 while responding to an accident on Hwy. 125 resulting in a leg injury. He also recognized Officer Mason as Officer of the Quarter (October-December 2016).

Recognition of Officer of the Year (2016)

Chief Hasty recognized Officer Alex Green as the Officer of the Year 2016 and presented him with a plaque in appreciation of his distinguished and dedicated service.

Public Comment (Scheduled)

Mr. Gary Danek

Mr. Danek stated he was here again to discuss recycling in the City. He said in another meeting held a few months ago, City Manager Scherer stated it would be a cost that the City was not ready to pass on to the taxpayers. He asked City

Manager Scherer what the cost would be. City Manager Scherer replied from the draft proposals received, it would be approximately \$50 per year per household.

Mr. Danek reported he spoke to Willie Goode about the matter in depth and regarding the proposal to the City and he was unable to find the issue of why it could not be resolved. He said Mr. Goode explained the City uses and pays Waste Industries to handle all trash and separate recyclable items; he said that was a cost to the citizens. He said Unity would reduce all of that and it would be covered in the costs which would be passed down to the City and the costs passed down to the taxpayers would be less. He said the monthly costs with the reduction of manpower, gasoline and trucks would probably then be \$2 more or less. He said that was what Mr. Goode discussed with him and he would like to know if that has been in negotiation. City Manager Scherer replied he received two draft proposals for city-wide recycling, neither one offered individual recycling and the information has been provided to City Council. Mr. Danek stated he was talking about Unity. City Manager Scherer said Unity was one of the proposals. Mr. Danek asked if he had gone in negotiation with what he was speaking about. City Manager Scherer replied no, he had provided the information to City Council on whether or not they wanted to proceed with considering entering into a contract with anyone for the recycling of the City. Mr. Danek asked would it not be feasible to open negotiations verbally with Unity to discuss what the savings would be to the taxpayer and the ultimate costs to the taxpayer once the City stopped paying the city employees to handle this. City Manager Scherer said he could not do that; he would have to enter into formal negotiations and request formal proposals if the City were to actually enter into a contract. Mr. Danek asked if the City Manager had opened any verbal negotiations with Unity. Mr. Scherer replied he had only received a draft proposal from them for curbside recycling in the City.

Attorney Chichester interjected that this was a citizen comment section and was not open for debate at this point.

Partnerships To Improve Community Health/NC Finishers

Carolyn Battle of Lincoln Street and a group of youth called NC Finishers from the Lincoln Heights Community Center (Kaylah Williams, Alysa Daniels, Tabron Wright, Matthew Smith) gave a presentation to City Council concerning reducing tobacco use among teenagers and smoke-free parks. The group would like to redo the current no smoking signage in the city parks by holding an art contest in the high school art club which the prize would be a free year of *Adobe Creative Cloud*. The costs of the prize and signage would be covered by the NC Finishers. They invited one of the Council members to be a judge in the contest.

Mayor Doughtie commended the group for an excellent presentation.

Mayor Pro Tem Ferebee asked for the timeframe of the contest. Miss Williams replied the deadline was January 31, 2017, but they had already started and given students notice because they were on a tight timeframe. She said they planned for the project to be completed by May.

Mayor Pro Tem asked if the signs were going to look like the one in the picture included in their presentation. Miss Williams replied they planned to wait and see how people would present them creatively. Mayor Pro Tem Ferebee suggested the group get in contact with the Parks & Recreation Director and he could relay the information back to the Council.

Ms. Battle added that the NC Finishers would pay for the signs, but would need the City's help in putting them up. City Manager Scherer asked Ms. Battle to coordinate with his office and then they could make arrangements with the Parks & Recreation Director to assist with providing a judge and putting up any signs.

Mr. Rodney Pierce

Mr. Pierce stated on behalf of the Cheek family, the Roanoke Valley Black Male Education Alliance and local members of the Alpha Phi Alpha Fraternity Inc., he requests the City of Roanoke Rapids to formally adopt a resolution or proclamation to recognize the life and legacy of Dr. James Edward Cheek, Sr.

Mr. Pierce highlighted Dr. Cheek's life and his many accomplishments.

Mayor Pro Tem Ferebee stated although it was a public comment, he would like to make a motion to adopt a resolution or proclamation, whichever was appropriate, for Dr. Cheek; seconded by Councilman Smith. Mayor Pro Tem Ferebee added that he was not sure of the timeframe, but he thought with next month being February and Black History Month, it would be a good time for it to be done.

City Manager Scherer stated the document could be ready by the next Council meeting.

Mayor Doughtie asked City Manager Scherer to explain the difference between a proclamation and a resolution. City Manager Scherer replied a proclamation could be issued by the Mayor and a resolution required approval of Council.

Mayor Pro Tem Ferebee stated he would like Council to move forward with a resolution. Mayor Doughtie asked if Council would vote on it at the first Council meeting in February. City Manager Scherer replied yes that was correct.

Mayor Doughtie stated there was a motion and second already on the floor and asked Mayor Pro Tem Ferebee if he wished to withdraw his initial motion. Mayor Pro Tem Ferebee withdrew his initial motion.

Motion was made by Mayor Pro Tem Ferebee, seconded by Councilwoman Cowen and unanimously carried to do a resolution for Dr. James Edward Cheek, Sr.

Approval of Council Minutes

Motion was made by Councilman Smith, seconded by Councilman Bobbitt and unanimously carried to approve the December 6, 2016 Regular Meeting Council Minutes and January 10, 2017 Special Meeting Minutes as written.

Chaloner Pool

Mayor Pro Tem Ferebee stated at the December meeting, Council asked Parks & Recreation Director Simeon and Finance Director Etheridge to get additional bids on the Chaloner pool. He said he believed one bid had come in and he wanted to discuss it. He stated he wanted to ask Finance Director Etheridge about it but she was not present due to illness.

City Manager Scherer stated he had the information for Council. He reported the City received one bid for \$300,000 for six (6) years at a rate of 2.16% which would be \$51,000-\$56,000 per year. He said it would start at \$56,000 and gradually go down as the principal was paid off. He stated the total for the loan would be \$322,680.

Mayor Pro Tem Ferebee stated that was if all that amount was needed. He asked Parks & Recreation Director Simeon if there were some additional items that may not be needed. He said although the initial bids were \$300,000, until the final bids come in, that amount may not be needed to finish the project.

Parks & Recreation Director Simeon replied that was correct. He said they were written informal bids and the bid for the pool was \$225,000 and \$75,000 for the bath house.

Mayor Pro Tem Ferebee stated there was a motion to move forward with those bids and he believed there was also a timeframe to get it to Council to get the project done by mid-June. He said he recalled the timeframe was around this time.

Parks & Recreation Director Simeon said he had the initial action plan. He said originally the action plan had October 1, 2016 they would obtain 3 quotes and present to Council, which he had. He said the original plan that was discussed would have bid packages prepared November 15, 2016 with the application deadline of December 15, 2016 and construction completed by April 30, 2017. He stated obviously they were not on that timeline at this point. He said moving forward, he was concerned if they were at a point now whether that the June 1, 2017 deadline was achievable. He said he believed they were okay right now but if they move much further beyond this meeting or next month, he would have real concerns of completing that project by June 1st.

Mayor Pro Tem Ferebee there has always been some question on whether or not the project was affordable. He stated the Council received the audit in the last meeting and in that it showed the budget was very tight, however it did show the City did not go over in its expenses. He said one thing Council had always done was when there was a need, they worked really hard to fund that need. He said one of the ways they looked at that doing that was when there were items out there on the installment time frame. He said they looked at doing it in installments rather than taking the \$300,000 out of fund balance. He said that could be confusing, but the proposal was to go out and get bids for a loan which means the installment would be for an annual payment for that year only. He said what they had done in many cases when there were other installments out there, they would offset that. He said meaning one installment would come due so they would look at using some of those funds if necessary to do other installments. He said in talking with the Finance Director, there were some installments that were coming due that were a greater amount than that of the pool. He said for example, if Council decided to do it tonight, the first payment would be due one year from tonight. He said he knew they had installment payments now that were a lot more than the pool installment payment would be. He stated there was one that was already off, \$33,000; there was one that would be coming off in 2017 in the amount of \$63,000; there was one coming off ending

2017 for \$97,000. He said that was a couple hundred thousand that would be coming off the books within the next year before the first installment would be due. He said he thought the 2.16% was a good rate and it has been said that the interest rates would be going up at some point. He stated he hoped the Council

would move forward now rather than waiting. He said he would like to see Council move forward with what they decided to do a month ago. He said they had time constraints to get the project done and it was the only thing District 3 had asked for since he had been on the Council that was dollar worthy. He said he would like to see Council move forward with the project. He added that it has been said it may not be a need, but when looking at the number of people it would serve; it would serve more than one community. He said it would be an enhancement to the community. He asked for comments from the other Council members.

Councilman Smith asked the City Manager if it was true that the Council had planned to use some of the debt that was coming off in 2017 to pay for the \$600,000 they had already borrowed. City Manager Scherer replied yes, in the next budget year there will be an annual payment of \$128,000 on the money they approved to borrow and spend this year.

Councilman Smith stated that the money that was coming off was already spent so they would continue to make payments so actually that money would not be in the budget. City Manager Scherer said that was correct; the City would have an additional \$128,000 payment in the budget for next year. Councilman Smith suggested City Manager Scherer bring a breakdown on the balances along with how much they would have to spend and how much they expected in income by February 1st so Council could look at where they were at. He said he would hate to have say they had to cut staff or close something. City Manager Scherer stated he could provide that information.

Councilman Bobbitt asked if the City policy required them to get three bids. City Manager Scherer replied that they put proposals out to more than one financial institution, but that was the only one they got back so the policy allows them to use the one bid if that was the only one they received. Councilman Bobbitt asked about sending it to other contractors for a bid to construct the pool. City Manager Scherer replied they had a large list of pool contractors that the proposal would be sent to for the project. He added the one bid was for the financing and the request for formal construction bids would not go out until financing was in place. Councilman Bobbitt asked how many informal bids did they receive for the pool.

Parks & Recreation Director Simeon replied they received three informal bids and they sent out twelve to contractors from Kitty Hawk, Raleigh, Charlotte and a few in Roanoke Rapids. He stated the range of the informal bids was \$218,500 to \$400,000.

Councilman Bobbitt stated he would also like to see the City's financial situation before making a decision.

Mayor Doughtie asked if the pool and bathhouse were two different projects so if it was taking more money to complete the pool, could the bathhouse be done by City employees. Parks & Recreation Director Simeon replied it could and he recommended doing the pool project first and then work on the bathhouse.

Councilman Smith asked if the estimate included the pumps. Parks & Recreation Director Simeon replied yes. Councilman Smith asked if there would be a warranty for the pool. Parks & Recreation Director Simeon replied those types of items would be included in the RFP that the City would send out to receive formal bids for the construction project. City Manager Scherer added that most of the projects come with warranties on their work. Parks & Recreation Director Simeon said that would be one of the requirements to complete the RFP so the Council would be able to see the warranty prior to voting on any one of the companies.

Councilwoman Scarbrough asked if the action taken at the last meeting was to seek bids on financing, but not anything further. Parks & Recreation Director Simeon replied that was correct.

Mayor Doughtie stated the next regular Council meeting would be February 7th which was in three weeks. He stated each day was important if Council voted to move forward with the pool to get the project completed before the children went back to school again. He said if Council received information back in a very timely manner, would it be feasible for the Council to come together and discuss it at a called meeting. The Council agreed that would be a good idea.

Mayor Pro Tem Ferebee asked what information the Council would be looking at and asked Parks & Recreation Director Simeon if February 7th would be adequate time to get the pool done. He explained they were looking at dollars on installments that would not be due until a year after it was signed and it was not the whole \$300,000. He said it would not come out of fund balance, it would be an expense. He said he was looking at \$33,000 that was already off the books, \$63,000 that would be off the books, \$97,000 that would be off the books and \$100,000 that would be off the books within one year, which would be about the time the pool installment would be due. He stated he was not sure getting a picture of where they were would do that much difference because they already knew where they were. He asked to move forward with financing if the numbers come back to how they were quoted a few moments ago and the installment

amount was the same and since the \$100,000, \$97,000, \$33,000 and the \$77,000, that he did not quote that was already off the books within one year, which was more than the \$128,000 for the current loan.

Councilman Smith stated he remembered sitting in the audience when everything was fine and then the City built something and now it was not fine. He said he would like the City Manager to get the figures together so they could see what next year would look like. He said it may be tremendous or it may not be. Mayor Pro Tem Ferebee stated the Council received that the other night; they saw what it looked like already.

Councilwoman Cowen asked if the Council could get a written copy of what they were talking about. She said she needed to look at the numbers. City Manager Scherer replied he could put together a list of the City's current outstanding debt and forecasted payoff dates tomorrow. He said he would send it out to them.

Mayor Pro Tem Ferebee asked if that was the case, could Council have a called meeting prior to the February 7th meeting.

Mayor Doughtie said that was what he would like to do because he was like Mayor Pro Tem Ferebee, not too much was going to change so if they could get it in front of everybody and try to make a decision. Mayor Pro Tem Ferebee agreed.

Councilman Smith said the only other thing he could suggest to Mayor Pro Tem Ferebee was to put a motion on the floor and see what happened.

Councilman Bobbitt stated he did not mind voting on anything, but he liked to know what he was getting in to because it would be a disadvantage to build a pool and it was late opening, but it would be a disaster if the taxpayers had to pay for something they could not afford. He suggested finding out what state they were in within a reasonable time. He would like to have more information before he got them in debt. He said he would like to see the pool fixed but not if they did not have the money to do it with.

Councilman Smith stated Council depended on the City Manager to run the City and asked if he would like to give them his opinion on the finances now or wait until he looked it up brought it back to them. City Manager Scherer replied he would rather look it up and get back to them because the numbers he had in front of him did not quite match up with the numbers Mayor Pro Tem Ferebee

had. He said he would look up the outstanding debts and payoff dates by the next day.

Mayor Doughtie asked if the Council could get back together for a meeting by the end of next week. City Manager Scherer replied they could do that.

Mayor Pro Tem Ferebee stated he was willing to hold that motion until the Council got back together. He said he wanted everybody to see what was going to come off the books within a year of when the installment was due. He said he felt confident that the City Manager would do his due diligence in presenting the numbers. He stated the Council agreed it was a needed process and they had moved forward with that and he would like to see them continue to move forward with what they already decided on.

Mayor Doughtie stated they would wait until City Manager Scherer got the information to Council as quickly as possible and then after everyone had time to review it, then they would set the date for another meeting. The Council agreed.

Public Hearing

Consideration of Amendments to the Roanoke Rapids Land Use Ordinance

Mayor Doughtie called on Planning & Development Director Lasky.

Planning & Development Director Lasky stated there were a couple of sections in the Land Use Ordinance that would be discussed and proposed to do it all under one public hearing as advertised.

Mayor Doughtie opened the Public Hearing.

Planning & Development Director Lasky reviewed the proposed amendments to Article X Permissible Uses, Section 151-149 Table of Permitted Uses and Article XI, Section 151-171 to review and recommend changes regulating Electronic Gaming Operation (Internet Sweepstakes) and proposed amendments to the Roanoke Rapids Land Use Ordinance to Article II: Basic Definitions & Interpretations; Article X: Permissible Uses, Section 151-149 Table of Permitted Uses for Restaurants/Bars/Nightclubs (land use category 8.000); Article XI: Supplementary Use Regulations to consider changes to the location restrictions (separation distances) for restaurants, bars and nightclubs in commercial districts.

Planning & Development Director Lasky gave a Powerpoint presentation and reviewed the following staff reports with Council:

MEMORANDUM

To: Joseph Scherer, City Manager

From: Kelly T. Lasky, Planning & Development Director

Re: **Proposed Amendments to Article X Permissible Uses, Section 151-149 Table of Permitted Uses and Article XI, Section 151-171 to review and recommend changes regulating Electronic Gaming Operations (Internet Sweepstakes)**

Date: January 11, 2017

Background

The City of Roanoke Rapids Land Use Ordinance currently regulates Electronic Gaming Operations (Internet Sweepstakes) in Section 151-149 Table of Permitted Uses under land use code 6.300 and supplementary use regulations specified in Section 151-171. The Table of Permissible Uses provides that **Electronic Gaming Operations (Internet Sweepstakes)** are permissible in the **B-4 Commercial** Business District and **I-1 Industrial** District, with a **conditional use permit** that must be obtained from the City Council. Conditional use permits first require review by the Planning Board and a quasi-judicial public hearing before Council makes a final decision.

In recent months, electronic gaming operations have re-opened for business across many jurisdictions in North Carolina, including three (3) locations in the Roanoke Rapids Planning & Zoning Jurisdiction. Two of the operations are lawfully permitted with conditional use permits, which run with the land. The City Council approved a Conditional Use Permit for a sweepstakes business on the property that currently includes *Dunham's Sporting Goods*, but the business did not open. One of the existing operations is a considered a grandfathered, legal, non-conforming situation it was in operation prior to the City's adoption of location restrictions in 2011.

Intent

Planning & Development Staff have experienced a significant amount of calls and inquiries from electronic gaming operators who desire to open a business in Roanoke Rapids. The Land Use Ordinance currently requires separation from protected uses such as residences, residential districts, churches, schools, public parks, playgrounds and existing electronic gaming operations (see Page 2-3 for full-version of Section 151-171). In response to the high volume of calls, staff is seeking the City Council's review of the ordinances that regulate Electronic Gaming Operations.

During the November 17 Planning Board meeting, the board directed Planning Staff to research other ordinances for consideration during the December 15 meeting.

Excerpts from Land Use Ordinance with Proposed Amendments The revisions proposed by staff include **additions in blue font** and **deletions in red font with strikethrough**.

Section 151-15 Definitions of Basic Terms.

() Electronic Gaming Operation. A business enterprise, whether principal or accessory, where persons utilize electronic machines, including but not limited to computers and gaming terminals to conduct games of odds or chance, including sweepstakes, and where cash, merchandise, or other items of value are redeemed or otherwise distributed, whether or not the value of such distribution is determined by electronic games played or by predetermined odds. Electronic Gaming Operations do not include operations associated with the official North Carolina Lottery.

Section 151-149 Table of Permissible Uses.

6.000 RECREATIONAL, AMUSEMENT, ENTERTAINMENT	R-40	R-20	R-12	R-8	R-6	R-5	R-3	B-1	B-2	B-3	B-4	B-5	I-1	I-2	PUD	Reference
6.300 Electronic Gaming Operations											C		C			151-171

Section 151-171 Electronic Gaming Operations.

The following regulations will apply to electronic gaming operations in all zoning districts, **except including** the Entertainment Overlay District.

- (a) Location. The operation shall not be located closer than:
 - (1) Five hundred (500) feet from any residence or residential zoning district;
 - (2) ~~(One thousand (1,000) feet)~~ Five hundred (500) feet from protected uses including any church or other religious institution, day care center, public or private elementary school or secondary educational school, public park or playground, public library, ~~video arcade, or motion picture theater which shows G or PG-rated movies to the general public on a regular basis;~~
 - (3) One-thousand (1,000) feet from any existing Electronic Gaming Operation, ~~Tattoo and Body Piercing Establishment, or Adult and Sexually Oriented Business.~~
 - (4) ~~Measurement of distance separation shall be in a straight line from the closest point of the buildings at which the internet café/ sweepstakes business is located.~~
The distance for the separation from protected uses shall be measured from the closest edge of ingress/egress of building and/or tenant space occupied by an Electronic Gaming Operation to the nearest property line of the residential zoning district or other zoning district in which residential uses is a use by right, or to the property line of a protected use. The distance for the separation between existing Electronic Gaming Operations shall be measured from the closest edges of the buildings and/or tenant space occupied by Electronic Gaming Operations use.

~~(b) The maximum number of machines permitted at an electronic gaming operation shall be determined by City Council during the conditional use permit application process utilizing criteria outlined in Section 151-60. In addition, the occupancy of each facility shall be determined using the regulations in the North Carolina Building Code as amended.~~

(c) The machines/terminals must not be prohibited by State or Federal law and must have all applicable permits and licenses.

(d) The issuance of a conditional use permit to operate an electronic gaming operation by City Council does not grant the owner or operator of such facility perpetual property rights to operate this facility. The operation shall at all times be in compliance with any State or Federal law or regulations.

~~Within the Entertainment Overlay District, the following regulations will apply:~~

~~(a) Location. The operation shall not be located closer than:~~

- ~~(1) Five hundred (500) feet from any residence or residential zoning district;~~
- ~~(2) ~~One thousand (1,000) feet~~ Five hundred (500) feet from protected uses including any church or other religious institution, day care center, public or private elementary school or secondary educational school, public park or playground, public library, video arcade, or motion picture theater which shows G or PG-rated movies to the general public on a regular basis~~
- ~~(3) One thousand (1,000) feet from any existing Electronic Gaming Operation, Tattoo and Body Piercing Establishment, or Adult and Sexually Oriented Business.~~
- ~~(4) Measurement of distance separation shall be in a straight line from the closest point of the buildings at which the internet café/ sweepstakes business is located.~~

~~The distance for the separation from protected uses shall be measured from the closest edge of ingress/egress of building and/or tenant space (within a multi-occupant building) occupied by an Electronic Gaming Operation to the nearest property line of the residential zoning district or other zoning district in which residential uses is a use by right, or to the property line of a protected use.~~

~~The distance for the separation between existing Electronic Gaming Operations shall be measured from the closest edges of the buildings or ingress/egress of tenant space (within a multi-occupant building) occupied by Electronic Gaming Operations use. The ingress/egress is used for multi-tenant spaces.~~

~~b) The maximum number of machines permitted at an electronic gaming operation shall be determined by City Council during the conditional use permit application process utilizing criteria outlined in Section 151-60. In addition, the occupancy of each facility shall be determined using the regulations in the North Carolina Building Code as amended.~~

~~(c) The machines/terminals must not be prohibited by State or Federal law and must have all applicable permits and licenses.~~

~~(d) The operation shall at all times be in compliance with any State or Federal law or regulations.~~

Summary of Proposed Amendments by Staff

Land Use Ordinance	Proposed Amendment	Purpose
Section 151-171	Delete “except”; replace with “including”	Eliminate repetitive ordinance text (the general districts and Entertainment Overlay have same restrictions)
Section 151-171 (a) Location. (2)	Delete “1,000 feet”, replace with “500 feet; delete protected uses of video arcade, motion picture theater”	Require 500-foot separation from protected uses: churches, daycares, schools, public park, playground, public library. Remove video arcade and movie theater as protected uses.
Section 151-171 (a) Location. (3)	Delete separation from “tattoo and body piercing establishment, and Adult and Sexually Oriented Businesses”	Maintain 1,000-foot separation from existing Electronic Gaming Operations
Section 151-171 (a) Location. (4)	Revise paragraph to include protected uses that do not have a primary building to measure	Clarify points of measurement of distance between Gaming and Protected Uses
Section 151-171 (b)	Delete paragraph	No limits on the number of machines allowed at the Electronic Gaming Business. Occupancy will be determined using the regulations in the NC Building Code as amended.
Section 151-171 Entertainment Overlay District	Delete (a)(b)(c)(d)	Eliminate repetitive ordinance text (same regulations apply to all districts)

Staff Recommendation

Planning Staff reviewed zoning ordinances for many North Carolina jurisdictions and propose revisions based on the regulations in other cities and towns. The Planning Staff requests that the City Council consider maintaining the Conditional Use Permit process in reviewing applications for Electronic Gaming Operations. Staff requests that the City maintain separation from a residence or residential zoning district as a protected use.

STAFF REVISED Section 151-171 Electronic Gaming Operations (without track changes).

The following regulations will apply to electronic gaming operations in all zoning districts, including the Entertainment Overlay District.

(a) Location. The operation shall not be located closer than:

- (1) Five hundred (500) feet from any residence or residential zoning district;
- (2) Five hundred (500) feet from protected uses including any church or other religious institution, day care center, public or private elementary school or secondary educational school, public park or playground, or public library.
- (3) One-thousand (1,000) feet from any existing Electronic Gaming Operation
- (4) The distance for the separation from protected uses shall be measured from the closest edge of ingress/egress of building and/or tenant space occupied by an Electronic Gaming Operation to the nearest property line of the residential zoning district or other zoning district in which residential uses is a use by right, or to the property line of a protected use. The distance for the separation between existing Electronic Gaming Operations shall be measured from the closest edges of the buildings and/or tenant space occupied by Electronic Gaming Operations use.

(b) The machines/terminals must not be prohibited by State or Federal law and must have all applicable permits and licenses.

(c) The issuance of a conditional use permit to operate an electronic gaming operation by City Council does not grant the owner or operator of such facility perpetual property rights to operate this facility. The operation shall at all times be in compliance with any State or Federal law or regulations.

Planning Board Recommendation

During the November 17, 2016 Planning Board meeting, the Board directed Planning Staff to research zoning regulations for Electronic Gaming Operations and schedule a review during the December meeting. In response to citizen comments during the November 17, 2016 meeting, the Planning Board directed staff to additionally consider changes to the uses of restaurants, bars, and nightclubs.

On December 15, 2016, the Planning Board met to discuss proposed changes to the Land Use Ordinance regulating Electronic Gaming Operations. After consideration of the proposed changes and public input, the Planning Board voted 3-2 to delete all location (separation requirements) in Section 151-171 Electronic Gaming Operations and to continue to allow Operations in the B-4 and I-1 Districts with a Conditional Use Permit. The Conditional Use Permit Process to give Council the authority to place conditions of approval for individual applications.

Planning & Development Director Lasky continued with the next section of proposed amendments to the Land Use Ordinance.

MEMORANDUM

To: Joseph Scherer, City Manager

From: Kelly T. Lasky, Planning & Development Director

Re: **Amendments to the Roanoke Rapids Land Use Ordinance to Article II: Basic Definitions & Interpretations; Article X: Permissible Uses, Section 151-149 Table of Permitted Uses for Restaurants/Bars/Nightclubs (land use category 8.000); Article**

XI: Supplementary Use Regulations to consider changes to the location restrictions (separation distances) for restaurants, bars and nightclubs in commercial districts.

Date: January 11, 2017

Background

Planning & Development Staff have experienced complaints from surrounding residential neighbors to restaurants that tend to operate late evening (early morning) hours. The Land Use Ordinance currently requires a 500-foot separation of Nightclubs from residences, measured structure to structure. In response to the high volume of complaints, staff is seeking the City Council’s consideration of the ordinances that regulate Restaurants, Bars, and Nightclubs.

Intent

The City of Roanoke Rapids Land Use Ordinance currently addresses the location for **Restaurants, Bars, and Nightclubs** in Section 151-149 Table of Permitted Uses under land use code 8.000 with supplementary use regulations for **Nightclubs (8.300)** specified in Section 151-165. During the November 17 Planning Board meeting, the board directed Planning Staff to research other ordinances for consideration during the December 15 meeting.

Figure 1.1 summarizes the subject uses as allowed in the Zoning Districts. The Table of Permissible Uses provides that **Restaurants (8.100)** are permissible with a Zoning Permit in the B-1, B-2, B-4, I-1, and I-2 Zoning Districts; **Bars (8.200)** are permissible with a Zoning Permit in the B-4, I-1, and I-2 Zoning Districts; and **Nightclubs (8.300)** are permissible with a Zoning Permit in the B-4, I-1, and I-2 Zoning District subject to separation from a dwelling, measured structure to structure. In the B-1, Commercial District (primarily Roanoke Avenue “Main Street”), Bars and Nightclubs are permissible with a Conditional Use Permit that must be obtained from the City Council.

Figure 1.1 Excerpt from Section 151-149 Table of Permissible Uses.

	R-40	R-20	R-12	R-8	R-6	R-5	R-3	B-1	B-2	B-3	B-4	B-5	I-1	I-2	PUD	Reference
8.000 RESTAURANTS, BARS, NIGHTCLUBS																
8.100 Restaurants								P	P		P		P	P		
8.200 Bars								C			P		P	P		
8.300 Nightclubs								C			P		P	P		151-165

Staff Recommendation

Planning Staff recommend that the City Council approve and adopt the following proposed amendments.

Excerpts from Land Use Ordinance with Staff Proposed Amendments. The revisions proposed by staff include **additions in blue font** and **deletions in red font with strikethrough**.

Section 151-15 Definitions of Basic Terms.

- () Bar (Nightclub, or Lounge). A nightclub, bar or lounge means an establishment operated for profit used primarily for the serving of alcoholic beverages to patrons and where the sale of prepared food, if provided, is accessory to the primary use. Entertainment and dancing facilities may, or may not be provided. Any nightclub, bar or lounge which provides facilities or services which will satisfy any portion of the definition of "adult establishment" under G.S. 14-202.10 shall be considered a "sexually oriented business." Any nightclub, bar or lounge, whether public or private, which serves alcoholic beverages shall be licensed to dispense such beverages by the state.
- () Restaurant. An establishment whose principal business is the sale of foods, frozen desserts, or beverages to a customer in a ready-to-consume state, and generally an ~~establishment whose gross receipts from food and nonalcoholic beverages are greater than its gross receipts from alcoholic beverages~~ establishment's gross receipts from food and nonalcoholic beverages shall be not less than thirty (30) percent of the total gross receipts from food, nonalcoholic beverages, and alcoholic beverages. It is an establishment substantially engaged in the business of preparing and serving meals and whose design and principal method of operation is;
 - (a) to provide customers with an individual menu and served by an employee at the same table or counter at which their food and/or beverages are consumed; or
 - (b) a cafeteria-type of operation where foods and/or beverages generally are consumed within the restaurant; or
 - (c) where foods and/or beverages are usually served in edible containers or in paper, plastic or other disposable containers by an employee at a standing counter or drive-in window; or
 - (d) where consumption is normally off the premises, but may be allowed within a motor vehicle parking on the premises, or at other facilities on the premises outside the principal building.Bars or lounges located within restaurants or hotels shall be considered as accessory and secondary uses to the primary use and such uses are allowed to the same extent that the restaurant or hotel are allowed. A restaurant may or may not have available for its patrons live or recorded music as an accessory accompaniment provided with meals, however, no formal observation area is provided.

Section 151-149 Table of Permissible Uses.

	R-40	R-20	R-12	R-8	R-6	R-5	R-3	B-1	B-2	B-3	B-4	B-5	I-1	I-2	PUD	Reference
8.000 RESTAURANTS, BARS, NIGHTCLUBS																
8.100 Restaurants								P	PC		P		P	P		
8.200 Bars								C			P		P	P		
8.300 Nightclubs								C			P		P	P		151-165

Section 151-165 Nightclubs.

A nightclub or any structures associated therewith shall not be located within five hundred (500) feet of a ~~dwelling, as measured from structure to structure~~ residence or residential zoning district, as measured from the closest edge of the building to the nearest property line of the residential zoning or residential use. For the purposes of this section, a nightclub is any place which provides or has available for its patrons or members regularly scheduled entertainment either in the form of music either live or by a disc jockey or other means, or other live performer or entertainer; wherein the sale or service of beverages (alcoholic and non-alcoholic) for the consumption on the premises may or may not occur. A nightclub may be further

characterized by the provision of an area or stage where patrons may observe entertainment such as live bands, comedy, magic, dancers, etc. A nightclub frequently, but not necessarily, is distinguished from restaurants by the establishment of a cover charge while inside or to enter. Adult nightclubs shall conform to the locational criteria set forth in Section 151-166 (b).

Summary of Proposed Amendments by Staff

Land Use Ordinance	Proposed Amendment	Purpose
Section 151-15	Definition of Bar (Nightclub or Lounge)	Establish definition for classification of uses
Section 151-15	Amendments to existing "Restaurant" definition and differentiate a bar as an accessory use	To set threshold of food and alcoholic beverage sales; Clarify primary use as a restaurant
Section 151-149	Amend use classification from "P" to "C" for Restaurants in a B-2, Commercial District	The B-2 District is a transition district from commercial uses to residential uses; the Conditional Use Permit Process will involve public notification when a restaurant applies to operate adjacent to a residential use or district.
Section 151-165	Revise separation from structure to structure to a residential property line or residential district line.	Increase separation between a "Nightclub" and a residence and/or residential district.

Planning Board Recommendation

On December 15, 2016, the Planning Board met to discuss proposed changes to the Land Use Ordinance regulating Restaurants, Bars, and Nightclubs. After consideration of the changes proposed by Staff, the Planning Board voted 5-0 to approve all changes and forward a favorable recommendation to City Council.

Councilwoman Scarbrough asked Planning & Development Director Lasky under the Electronic Gaming Operations, why she would want to cut the distance of 1,000 feet to 500 feet and bring them closer. Planning & Development Director Lasky replied they found the 500 feet was a distance found to be fairly common in North Carolina. She added they did find other municipalities that used 250 feet. She said they felt it was a good compromise.

Councilman Bobbitt asked what was behind the reasoning of leaving 1,000 feet between two gaming operations, but put it within 500 feet of a home, church or

school. Planning & Development Director Lasky replied it helped to limit the number of electronic gaming operations and prevents there being a shopping center full of the same type of use. She added that shopping centers were constructed with parking requirements for turnover rates of 30 minutes to 1-1/2 hours. She said they had found that generally with many of the sweepstakes locations, people go there and park for extended periods of time.

Councilman Smith asked if there was a limit to the number of sweepstakes businesses that could be in the City of Roanoke Rapids. Planning & Development Director replied no, it was based on the City Ordinance.

Councilman Smith asked Attorney Chichester if the City could limit the number of them in the city. Attorney Chichester replied that if it was a legitimate business, the best the City could do was to set a distance between the two which was what Planning & Development Director Lasky has proposed. He added he did not believe it would stand up in court for the City could set a number of a certain kind of businesses in the city. Planning & Development Director Lasky added that land use laws state if there was a use specifically listed in the table of uses within the City's zoning map, there must be at least one location that the use could be utilized.

Councilman Smith stated the only thing he did not like with the changes was the change from 1,000 feet of a church to 500 feet.

Councilman Bobbitt agreed with Councilman Smith but he felt the same should go for a residence.

Planning & Development Director Lasky stated the current ordinance only requires 500 feet from a residence or residential district so there was no change with the residential component of it being proposed. She restated there was no change being proposed unless Council wanted a change.

Mayor Pro Tem Ferebee stated in his opinion it should be 1,000 feet throughout.

Mayor Doughtie asked if he understood that Council was proposing making the changes as discussed. Council agreed.

Mayor Doughtie opened the hearing for public comment.

Debra Lynch of Circle Drive, Roanoke Rapids stated she addressed the issue two months ago and Council advised her to go to the Planning Board. She said she went to the Planning Board twice and at the last meeting they all voted to do away with all land restrictions and have it in place for a conditional use permit. She said it was her understanding that with a conditional use permit all those

surrounding the building would be able to give comments. She said now the City Council was talking about land restrictions, but that was not what the Planning Board approved. She said they voted to move forward with no land restrictions and just a conditional use permit. She asked why land restrictions were being discussed here.

Mayor Doughtie replied the Planning Board consisted of individuals appointed by the City Council and they study issues such as the ones being discussed. He said the Planning Board makes recommendations and the Planning & Development Director brings those to City Council. He added the Planning Board did not have the authority to change things or regulate things, they come from City Council. He stated they were just an advisory committee.

Ms. Lynch stated she was confused about that and why people were so concerned about having an electronic gaming center near their church, but not concerned about having a bar near their church. She said in her opinion, there should be a conditional use permit for the electronic gaming and no land restrictions. She said the Planning Board could have the meeting to approve the business and the people that had a problem with it could come to the public meeting. She said they were not putting as much restriction on bars as they were the electronic gaming. She said they had the restriction of 500 feet from a bar and 1,000 feet for electronic gaming; she would rather have an electronic gaming business beside her house than a bar where someone could kill her child. She asked for the Council to approve putting the conditional use permit in place with no land restrictions. She said she had been to the Planning Board too many times and she was getting frustrated.

Mayor Doughtie asked Planning & Development Director Lasky if any individual that wanted to engage in an internet/gaming business was required to obtain a conditional use permit and would it have to come before City Council even if they met the 500 feet. Planning & Development Director Lasky replied as it was now, a conditional use permit was required and planning staff and the Planning Board did not recommend any changes to that. She said they recommend the conditional use process remain in place where it becomes a public hearing before a permanent decision was made by City Council. She stated staff felt that it was a lot to regulate under a general zoning permit. She added during the conditional use permit process, City Council could place limits on hours of operation and other mutually agreed upon conditions that would benefit the business and meet the comments of adjacent property owners at a public hearing.

Councilman Smith asked what would be the effect for Ms. Lynch if they took public parks and playgrounds out of the 1,000 feet. Planning & Development

Director Lasky replied if he was speaking to the location Ms. Lynch spoke about in an earlier meeting on Premier Boulevard, then yes, if they removed public parks from the 1,000 foot separation it would make that location a viable opportunity to request a conditional use permit.

Councilman Smith stated instead of changing it from 1,000 feet to 500 feet why not take playgrounds and public parks out and that would still give Ms. Lynch the opportunity to operate a business. Planning & Development Director Lasky said staff developed these types of ordinances without one particular business in mind. She said they looked at it strictly from the general public perspective and location; it was not geared toward one specific location or person.

Mayor Pro Tem Ferebee stated he would like to see 1,000 feet throughout consistently whether it was a park, school, or residence because it was not a great distance. He did not believe City Council should hodgepodge it because they may run into issues when someone else comes up; they would have to readdress something that was undone. He stated personally he believed if they were going to have it, it needed to be consistent across the board.

Councilman Smith reported that after the Planning Board discussed the matter, he went out the next day to see exactly what was going on. He said it was by Chockoyotte Park and the businesses out there were separated by a fence where no car can come out on that particular road. He said traffic had to come out onto Chockoyotte Street to get out of the park so if you measured it that way it would be about ½ mile.

Mayor Pro Tem Ferebee stated in that location, but they had other locations that may open up throughout the city. He said they were not looking at it for just that particular location; if they said yes, then it was yes for the entire city.

Ms. Lynch asked City Council to consider dropping all the land limitations and letting it be a conditional use permit and look at it business by business.

Mayor Pro Tem Ferebee replied he felt that would open it up even greater if they did that.

Mayor Doughtie said they would have to judge every business that wanted to do that if it was a conditional use.

Planning & Development Director Lasky stated that was how it currently was, but right now with the restrictions that were in place many applications did not come before the boards because staff's response to potential applicants was that the location was non-conforming. She added Council cannot lawfully approve a

permit request that would create a non-conforming situation. She said they had many people eager to apply and she would remind them the \$350 application fee was not refundable. She said the way the ordinance was currently written, it precludes many applications from coming and they only see two other locations that would lawfully meet the ordinance.

Motion was made by Mayor Pro Tem Ferebee, seconded by Councilman Smith and unanimously carried to adopt the following Statement of Consistency:

Statement of Consistency with Plans to Amend the Land Use Ordinance

Amendment to the Roanoke Rapids Land Use Ordinance to change Article X: Permissible Uses, Section 151-149 Table of Permitted Uses to consider the Use Designations in the Zoning Districts as a Permitted or Conditional Use for Electronic Gaming Operations (land use code 6.300); Article XI: Supplementary Use Regulations to consider changes to the location restrictions (separation distances) for electronic gaming operations in commercial districts.

The Roanoke Rapids City Council met on Tuesday, January 17, 2017 at 5:15 p.m. and determined that the above mentioned request is consistent with the Roanoke Rapids Comprehensive Plan, adopted by City Council June 17, 2014, and with the Roanoke Rapids Land Use Ordinance. Comprehensive Development Plan Policies:

I.3 Conduct an overall review of the City's Land Use Ordinance, in concert with "stakeholders," to identify possible changes to "streamline" the permitting process and other potential revisions to make the ordinance more business-friendly.

I.8 Prohibit encroachment by new or expanded commercial uses into viable existing or planned residential areas.

I.17 Review and revise the city's Land Use Ordinance to accommodate/encourage mixed use development.

I.18 Utilize the mixed use areas as a tool to aid in regulating/reducing strip commercialization, stimulate compact development, encourage infill development, reduce trip generation, provide flexible development options, and utilize existing infrastructure.

I.29 Consider expanding opportunities (both public and private) for employment and procurement by using local vendors when state and federal procurement procedures permit such selection.

I.30 Support economic and community development initiatives that capitalize upon, maintain, and enhance the city's Town Center areas, including 10th Street and Julian Allsbrook Highway.

I.31 Encourage new and expanding industries and businesses which: (1) diversify the local economy, (2) utilize a more highly skilled labor force, and (3) increase area resident's incomes.

I.33 Economic development efforts should encourage the revitalization and reuse of currently unused or underutilized structures, sites, and infrastructure in appropriately located areas.

I.35 Public policies and actions shall support the maintenance and revitalization of the downtown and adjoining neighborhoods as an historic and cultural center of the community.

I.36 Residential development and redevelopment opportunities shall be encouraged in the downtown area as a viable and productive living environment and to support downtown commercial area retail businesses.

Upon review of the request, it is the City Council's determination that the above mentioned request is reasonable and in the public interest of the City of Roanoke Rapids in that it provides for the organized commercial and industrial growth that will help to ensure the health, safety, and general welfare of the citizens of Roanoke Rapids.

ADOPTED BY THE ROANOKE RAPIDS CITY COUNCIL ON THE 17TH DAY OF JANUARY 2017.

Emery Doughtie, Mayor

Final Decision

Mayor Pro Tem Ferebee made a motion to deny the request and keep the ordinance as is; seconded by Councilman Bobbitt.

Councilman Smith stated he did not see anything wrong with what the Planning Board proposed except changing the 1,000 feet to 500 feet from churches and other religious organizations.

Mayor Pro Tem Ferebee, Councilwoman Scarbrough, Councilman Bobbitt, and Councilwoman Cowen voted in favor of the motion; Councilman Smith voted against. Motion carried 4 to 1.

Attorney Chichester advised Council that Planning & Development Director Lasky had given them five different alternatives. He said one of them was to keep the ordinance as is which was the motion by Mayor Pro Tem Ferebee, seconded by Councilman Bobbitt and was voted on and approved. He said one thing Council could have done was if that motion on the floor would have been defeated, then a new motion could have been made and that may have accomplished what Councilman Smith was talking about. He referred to number 4 – approval subject to changes discussed by the City Council. He stated he did not believe that was an option at this point because it had already been voted on and approved to keep it as is. He stated Planning & Development Director Lasky informed him that a motion could be made to withdraw the motion.

Councilman Smith stated he did not wish to make a motion, he was just expressing his opinion.

Mayor Doughtie said there was another item that Council needed to take action on.

Planning & Development Director Lasky stated there was statement of consistency and final decision about changes to the sections regulating restaurants/bars/nightclubs.

Amendments to Land Use Ordinance for Restaurants/Bars/Nightclubs

Motion was made by Mayor Pro Tem Ferebee, seconded by Councilwoman Scarbrough and unanimously carried to adopt the following Statement of Consistency:

Statement of Consistency with Plans to Amend the Land Use Ordinance

Amendments to the Roanoke Rapids Land Use Ordinance to change Article II: Basic Definitions & Interpretations; Article X: Permissible Uses, Section 151-149 Table of Permitted Uses to consider the Use Designations in the Zoning Districts as a Permitted or Conditional Use Restaurants/Bars/Nightclubs (land use category 8.000); Article XI: Supplementary Use Regulations to consider changes to the location restrictions (separation distances) for restaurants, bars and nightclubs in commercial districts.

The Roanoke Rapids City Council met on Tuesday, January 17, 2017 at 5:15 p.m. and determined that the above mentioned request is consistent with the Roanoke Rapids Comprehensive Plan, adopted by City Council June 17, 2014, and with the Roanoke Rapids Land Use Ordinance. Comprehensive Development Plan Policies:

I.3 Conduct an overall review of the City's Land Use Ordinance, in concert with "stakeholders," to identify possible changes to "streamline" the permitting process and other potential revisions to make the ordinance more business-friendly.

I.8 Prohibit encroachment by new or expanded commercial uses into viable existing or planned residential areas.

I.17 Review and revise the city's Land Use Ordinance to accommodate/encourage mixed use development.

I.18 Utilize the mixed use areas as a tool to aid in regulating/reducing strip commercialization, stimulate compact development, encourage infill development, reduce trip generation, provide flexible development options, and utilize existing infrastructure.

I.29 Consider expanding opportunities (both public and private) for employment and procurement by using local vendors when state and federal procurement procedures permit such selection.

I.30 Support economic and community development initiatives that capitalize upon, maintain, and enhance the city's Town Center areas, including 10th Street and Julian Allsbrook Highway.

I.31 Encourage new and expanding industries and businesses which: (1) diversify the local economy, (2) utilize a more highly skilled labor force, and (3) increase area resident's incomes.

I.33 Economic development efforts should encourage the revitalization and reuse of currently unused or underutilized structures, sites, and infrastructure in appropriately located areas.

I.35 Public policies and actions shall support the maintenance and revitalization of the downtown and adjoining neighborhoods as an historic and cultural center of the community.

I.36 Residential development and redevelopment opportunities shall be encouraged in the downtown area as a viable and productive living environment and to support downtown commercial area retail businesses.

Upon review of the request, it is the City Council's determination that the above mentioned request is reasonable and in the public interest of the City of Roanoke Rapids in that it provides for the organized commercial and industrial growth that will help to ensure the health, safety, and general welfare of the citizens of Roanoke Rapids.

ADOPTED BY THE ROANOKE RAPIDS CITY COUNCIL ON THE 17TH DAY OF JANUARY 2017.

Emery Doughtie, Mayor

Final Decision

Motion was made by Mayor Pro Tem Ferebee, seconded by Councilman Smith and unanimously carried to approve the ordinance amendments as submitted and recommended by staff and the Planning Board.

Mayor Doughtie declared the public hearing closed.

<p>City Manager's Report</p>

City Manager Scherer stated for his first report of 2017, he would like to highlight the work of his department heads. He said Mr. Chalker and his crew did a great job of road treatment and clearance last weekend after the major snowstorm they received. He said this storm was especially difficult to respond to, with the ice that hit the roads before the snowfall. He stated Ms. Etheridge, along with all the department heads, were to be congratulated for receiving another unmodified opinion in the 2016 financial audit, which was conserved the best opinion the City could receive. Very few cities receive an annual audit with an unmodified opinion rating and no management letter findings of any kind. He said Ms.

Etheridge, her staff and all the department heads should be recognized for taking seriously our efforts to be good stewards of the taxpayer's money.

He said his department heads again have taken on the project to collect can foods and other needed items every Friday during the month of February, in support of Angel's Closet Ministry. He said this was something they volunteer to do and was not an assignment he told them to do. He said they do this out of their concern for the City and the less fortunate among us. Also, both the Planning & Development Director and the Main Street Roanoke Rapids Manager were working together to develop a Master Streetscape Plan for the Avenue.

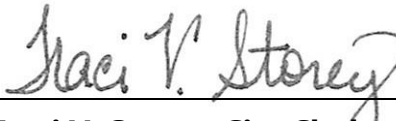
He said he could go on and on about the great things every department does, day in and day out. He stated the City was fortunate to have the dedicated and knowledgeable staff that they had, and he felt they needed to be recognized for their efforts and achievements. He said they do not ask for such recognition but nevertheless it was warranted every now and then. He said they were completely dependable and perform all tasks with accuracy and dispatch. He said their professional attitude radiates to subordinates, causing them to respond in kind with full effort and cooperation. He said he felt the City staff represents the excellence, spirit and dedication of ideal leaders and supervisors.

Mayor Pro Tem Ferebee stated the Council had the departmental reports in their packets and suggested the department heads give their reports at the next Council meeting unless there was anything they needed to address to Council.

Planning and Development Director Lasky announced there would be two Public Hearings at the next Council meeting on February 7, 2017.

<p>Other Business/Comments by Council Members</p>
--

There being no further business, motion was made by Councilwoman Scarbrough, seconded by Councilman Smith and unanimously carried to adjourn.



Traci V. Storey, City Clerk

Approved by Council Action on: February 7, 2017