



Minutes of the Roanoke Rapids City Council

A regular meeting of the City Council of the City of Roanoke Rapids was held on Tuesday, February 7, 2017 at 5:15 p.m. in the Council Chambers at the Lloyd Andrews City Meeting Hall.

Present: Emery G. Doughtie, Mayor
Carl Ferebee, Mayor Pro Tem
Ernest C. Bobbitt)
Suetta S. Scarbrough)
Carol H. Cowen)
Wayne Smith)
Joseph Scherer, MPA, MS, City Manager
Gilbert Chichester, City Attorney
Traci Storey, City Clerk
Kathy Kearney, Deputy City Clerk/Human Resources Manager
Leigh Etheridge, Finance Director
Chuck Hasty, Police Chief
Kelly Lasky, Planning & Development Director
John Simeon, Parks & Recreation Director
Larry Chalker, Public Works Director
Stacy Coggins, Fire Chief
Christina Caudle, Main Street Director

Council Members

Mayor Doughtie called the meeting to order and opened the meeting with prayer.

Adoption of Business Agenda

Mayor Doughtie stated the City Clerk advised him that Item 4a) - Scheduled Public Comment needed to be removed and placed on the February 21, 2017 Council meeting agenda. He asked Council members if there were any known conflicts of interest with respect to the matters before them this evening and if there were any other revisions to agenda.

Motion was made by Councilwoman Scarbrough, seconded by Councilman Smith and unanimously carried to adopt the business agenda as amended for February 7, 2017.

Special Recognition

Recognition of Firefighters

Chief Coggins presented Engineer Matthew Dube and Firefighter Clay Barmer with a Certificate of Commendation for reviving a patient by performing team CPR with Halifax County EMS on January 12, 2017.

Chief Coggins read a letter of recognition from a citizen, Kimberly Laughrey, commending Battalion Chief Richie Cook, Lieutenant Chris Horvath, Engineer Darrell Miles and Firefighter Bruce Wells for going above and beyond the call of duty to help her elderly neighbor on January 2, 2017.

Public Comment (Unscheduled)

Jerry McDaniel

Mr. McDaniel commended the Public Works Department for their efforts in clearing the streets in the recent snow storm and for the professional manner in doing so. He congratulated the new businesses, Ollie's and the new gym on Roanoke Avenue. He stated he would like to see more shopping traffic on the Avenue.

Phil Hux

Mr. Hux commended both the Fire and Police Departments for their First Responder efforts in a medical emergency he witnessed on February 2, 2017.

Terry Buffaloe

Mr. Buffaloe stated the difference between the T.J. Davis Recreation Center and the Chaloner Recreation Center was like night and day, actually worse. He said there were more activities at the T.J. Davis Recreation Center. He said the times that he went to the Chaloner Recreation Center, he only saw kids playing basketball and they only went inside to use the restroom or get water. He added the building was not being used as it should for the kids in the area and there were no afterschool programs. He stated there was an elephant in the room and it was racism.

Vernon Bryant

Mr. Bryant stated he was here tonight not as Chairman of the Halifax County Board of Commissioners, but as a citizen of Roanoke Rapids. He said he fully supported Mayor Pro Tem's recommendation to repair the Chaloner pool. He said

as an elected official he understood budget and costs. He said he also realized the challenges that the Mayor and City Council face.

Hubert D. Pope

Mr. Pope stated it had been about 17 years ago when he was here last and the City of Roanoke Rapids helped him. He said the investment in the Chaloner pool was a proactive measure. He asked if they skipped one child and that child became one that goes against the city to break into a home, how much damage would that cost? He asked how much money would be spent housing that child versus getting in front of this thing and take a little bit of money to correct that child?

Florine Bell

Ms. Bell gave a detailed history of the Chaloner family and their contributions to the City of Roanoke Rapids. She said the Chaloner Recreation Center had been there over 50 years and was a historic place.

Gorham Spencer

Ms. Spencer stated the City was compassionate and she hoped they would please extend that compassion and concern for the people that use the Chaloner Recreation Center and pool. She said the Chaloner pool had been systematically overlooked and that was why they were where they were now. She said the pool had not been properly maintained over the years.

Approval of Council Minutes

Motion was made by Councilman Smith, seconded by Councilman Bobbitt and unanimously carried to approve the January 17, 2017 Regular Meeting Council Minutes as written.

Public Hearing

Consideration of Rezoning Request

Mayor Doughtie called on Planning & Development Director Lasky.

Mayor Doughtie declared the Public Hearing open.

Planning & Development Director Lasky reviewed the proposed rezoning request from Kay Matkins Burgwyn to rezone an undeveloped parcel located between 1000 and 1020 Marshall Street from R-8 to B-4, Commercial District with Council by giving a Powerpoint presentation including the following staff reports:

MEMORANDUM

To: Joseph Scherer, City Manager
From: Kelly T. Lasky, Planning & Development Director
Re: **Rezoning Request – Amendment to the Roanoke Rapids Zoning Map to rezone Halifax Co. Parcel 0905621 (7,000 sq. ft. or 0.1607 acre) from R-8 Residential District to B-4 Commercial District. The property is adjacent to and south of property addressed as 1000 Marshall Street.**

Date: January 30, 2017

Summary Overview

<i>Subject Property</i>	<i>7,000 sq. ft. of property with 50 feet of frontage located along Marshall Street</i>
<i>Proposal</i>	<i>Rezone from R-8, Residential District to B-4, Commercial District</i>
<i>Applicant</i>	<i>Beverly Kay Matkins Burgwyn</i>
<i>Property Owner</i>	<i>Beverly Kay Matkins Burgwyn</i>
<i>Present Use</i>	<i>Vacant lot</i>
<i>Proposed Use</i>	<i>Not stated. Request is to obtain same zoning as owner's adjacent property.</i>
<i>Staff Recommendation</i>	<i>Approve.</i>

WHEN EVALUATING A REZONING REQUEST, IT IS APPROPRIATE TO CONSIDER ALL PERMISSIBLE USES WITHIN THE REQUESTED ZONING DISTRICT. CITY COUNCIL CANNOT SPECIFICALLY LIMIT WHICH USES ARE ALLOWED (OR NOT) AS A RESULT OF ANY REZONING CONSIDERATION.

CONSIDER IMPACTS ON/FROM:

- POTENTIAL USES
- NEIGHBORS
- GENERAL PUBLIC
- TRAFFIC
- UTILITIES
- NEIGHBORHOOD CHARACTER
- SCHOOLS

OMIT FROM CONSIDERATION:

- ETHNICITY
- RELIGION
- INCOME
- RENT OR OWN



FIGURE 1 PARCEL MAP PROPERTY LOCATION

Analysis and Detail:

1. Applicant and Property Owner

The applicant and property owner is Beverly Kay Matkins Burgwyn, P.O. Box 296, Whitakers, NC 27891; (252) 437-0851. Ms. Burgwyn inherited the subject property from her father, Russel E. Matkins, in 2008.

2. Location/Area Description

The site proposed for rezoning is located one lot south of the southeast corner of the Marshall Street and East 10th Street intersection in the City of Roanoke Rapids. This portion of 10th Street is also designated as NC Highway 125.

The property requested for rezoning is 7,000 Sq. ft., 0.1607 acre, with 50 feet of frontage on the east side of Marshall Street with a depth of 140 feet. There is no structure on this property and it is grass covered. Adjacent lots to the north, front on East 10th Street and are designated B-4 Commercial District, along with the lot that abuts the subject property along its east, rear, property line. On the lot east of the subject property is a structure that looks as though it may have been used for vehicle repair or storage at one time but now appears abandoned.

The primary development pattern existing along East 10th Street on both sides is commercial. However, once you go away from East 10th Street along any street that intersects with it the primary uses are single-family residences. Across Marshall St. from the subject property is a single-family residence, as are the uses going south from the subject property.

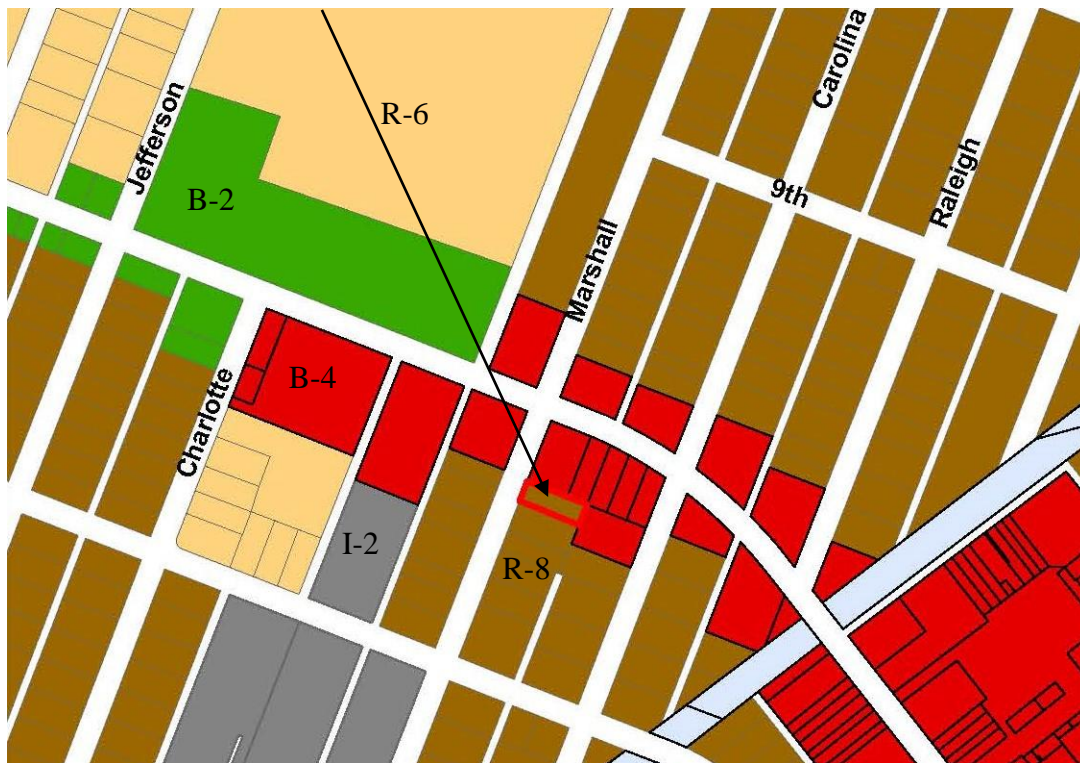


Figure 2 Roanoke Rapids Zoning Map Excerpt

3. Existing and Proposed Zoning

The Roanoke Rapids Zoning Map identifies the existing zoning classification for the lot being considered for rezoning as R-8 Residential District. The requested zoning is B-4, Commercial District. Along East 10th Street there is a B-4 Commercial District designation on both sides of the street from Marshall St. east to Carolina St. The adjacent East 10th Street block going west to Charlotte St. has a B-4 Commercial District designation on the south side, and the north side of East 10th Street is the location of the North Carolina State Employees Credit Union site with a B-2, Commercial District designation. Adjacent and south of the subject rezoning site it is R-8, Residential District, while east across Marshall St. the designation is R-8, Residential District (*See Figure 2, p 2*).

The rezoning request is a change from R-8, Commercial District to B-4, Commercial District.

The uses allowed in each zoning district are identified in Section 151-149 Table of Permitted Uses of the City of Roanoke Rapids Land Use Ordinance. (*Ordinance Excerpts Attached*)

The following provides general descriptions of the existing and proposed zoning districts. The commercial districts are created to accomplish the purposes and serve the objectives within each classification:

B-4: *designed to accommodate the widest range of commercial activities with no minimum density (square footage) and a lot width of 70 feet. Setbacks from the street right-of-way property line are 20 feet and the distances from other property lines are determined by the rating of the exterior wall of construction.*

B-1: *designed to accommodate a wide variety of commercial activities (particularly pedestrian oriented) that will result in most intensive and attractive uses of the city's central business districts (Roanoke Avenue – Main Street class)*

B-2: *designed to accommodate a transition between B-1 and a residential zone or may provide for a smaller scale shopping center that primarily serves one neighborhood or area of the city (as opposed to a regional shopping center)*

B-3: *designed to accommodate a mixture of residential uses and uses that fall primarily within the 3.000 classification in the Table of Permissible Uses (office, clerical, research, services, etc.). This district will also generally constitute transition or buffer zones between major arterials or more intensively developed commercial areas and residential districts.*

B-5: *designed to accommodate the offices and clinics of physicians and those uses customarily associated with hospital patients or visitors.*

The subject property is currently zoned R-8, Residential District:

R-8: *designed to accommodate single family dwelling units and ... the density allowed as determined by the minimum lot size requirements set forth in Section 151-181.*

ANY PROPOSED CONSTRUCTION AND SITE PLANS ARE EVALUATED BY CITY STAFF AND THE DEVELOPMENT REVIEW COMMITTEE TO ENSURE A PROPER DESIGN. THE DEVELOPMENT REVIEW COMMITTEE INCLUDES THE SANITARY DISTRICT, NCDOT, PUBLIC WORKS, NC DOMINION POWER, FIRE DEPARTMENT AND CODE ENFORCEMENT.

Per the Roanoke Rapids Land Use Ordinance, the B-4 District allows the widest range of commercial uses including, but not limited to, *sales and rental of goods, merchandise and equipment; office, clerical, and service operations, manufacturing, creating, painting, renovating, assembling of goods or equipment; trade or vocational schools;*

recreation, amusement, entertainment; restaurants, bars, nightclubs, motor vehicle sales and service; services related to animals; emergency services; agriculture, silviculture; post office; laundromat, dry cleaner; open air markets; funeral homes; nursery schools and day care centers; and transportation facilities.

4. Traffic Considerations

All traffic considerations will be evaluated when a proposed use and a preliminary site development plan are officially submitted for review by a future developer. The North Carolina Department of Transportation (NCDOT) regulates placement of access and driveway permitting for properties on state roads. NCDOT Highway Division 4, District 1 District Engineer will review any proposed development plans involving any new driveway/access on 10th Street, and would be responsible for approving any new access from 10th Street to the subject site.

5. Utility Considerations

There are no specific utility considerations that should negatively impact this property, at the present time. The area is served by Dominion Power and the Roanoke Rapids Sanitary District. All connections, extensions and responsibilities for services will be the responsibility of the developer.

6. Other Considerations

Future development of the site will be evaluated for appropriate **screening, drainage, stormwater retention/detention** and other items during the site plan and/or construction plan review process by the Development Review Committee. Opaque screening between potential commercial uses and existing residential uses will be required at the burden of the commercial developer. The ordinance requires opaque screening from the ground to a height of at least eight feet, which may be a wall, fence, landscaped earth berm, planted vegetation or existing vegetation.

Future development of the site will be evaluated for adequate water supply for firefighting operations and that driveways meet the requirements for apparatus ingress/egress.

7. Comprehensive Development Plan

The property is located inside City Limits and within the Planning & Zoning Jurisdiction. The following implementing strategies may be considered from the City of Roanoke Rapids Comprehensive Plan, adopted by City Council on June 17, 2014:

I.1 Support infill development. Infill development is development or redevelopment of land that has been bypassed, remained vacant, undervalued and/or is underused as a result of the continuing urban development process. Generally, the areas and/or sites are not particularly of prime quality; however, they are usually served by or are readily accessible to the infrastructure (services and facilities). Use of such lands for new housing and/or other urban development is considered a more desirable alternative than to continue to extend the outer development pattern. The use of infill development, among others, promotes the best use of resources and also will tend to have a positive impact upon the tax and other fiscal policies.

I.7 Provide effective buffering and/or landscaping where commercial development adjoins existing or planned residential uses.

I.18 Utilize the mixed use areas as a tool to aid in regulating/ reducing strip commercialization, stimulate compact development, encourage infill development, reduce trip generation, provide flexible development options, and utilize existing infrastructure.

I.20 Encourage developers to utilize thoroughfares and natural topographic features to define the boundaries of a neighborhood and concentrate higher intensity uses at the outer boundaries of the neighborhood.

I.32 Protect, enhance, and encourage a high quality of life, image, and cultural amenities as an effective approach to economic development.

I.33 Economic development efforts should encourage the revitalization and reuse of currently unused or underutilized structures, sites, and infrastructure in appropriately located areas.

8. Public Response to Notice

The notice of request, public hearing and City Council meeting was advertised in the *Daily Herald* on January 29 and February 5, 2017.

9. Staff Recommendation

The proposed request for rezoning is considered reasonable. Reasonableness is determined by considering the size and nature of the tract, any special conditions or factors regarding the area, the consistency of the zoning with the land use plan, the degree of the change in the zoning, the degree it allows uses different from the surrounding area, and the relative benefits and/or detriments for the owner, the neighbors, and the surrounding community.

The Planning and Development Staff recommends in favor of the petitioner's request. The owner of the subject property also owns the adjacent corner lot that abuts both Marshall and E. 10th Streets. On this corner lot is a structure that appears to have been constructed as a single-family residence which has been vacant for some time. In conversations with planning staff the owner would like to convert this structure to an office use, as permitted under the existing B-4 Commercial District designation. Existing parking is suitable for at most three (3) vehicles. Should the building use change, then use of the lot that is the subject of this rezoning could potentially be developed as a parking area for the office use. The lot subject to this rezoning does not meet the minimum lot width of 70 feet required for lots with a B-4 designation as per Land Use Ordinance Section 151-183. As such, this lot is nonconforming and could not be independently developed with a structure for a commercial use following its zoning change to a B-4 District. Staff finds the proposed rezoning request to be consistent with the area land uses and supported by the Comprehensive Plan. **Staff requests that the rezoning be recommended to the City Council for approval.**

10. Planning Board Recommendation

On Thursday, January 19, 2017, the Roanoke Rapids Area Planning Board met to review the requested rezoning. The Board received comments in support of the request from two citizens (including the property owner). Following a brief discussion, **the Planning Board unanimously voted 7-0 to forward a favorable recommendation to City Council for adoption of the rezoning request.**

11. City Council Action

A simple majority of all voting members is required to adopt a zoning amendment. City Council is required by NC Law to vote on a Statement of Consistency with the City's Plans & Policies, then

follow that with a motion and vote for a final decision to the rezoning request.

Motion & Vote: The City Council has several options regarding the Statement of Consistency:

- (1) **Motion for adoption of the Statement of Consistency prepared by Staff;**
or (2) denial of the Statement of Consistency (STATE REASON(S)).

Motion & Vote: Following the previously detailed actions regarding a Statement of Consistency, the City Council has several options regarding the rezoning request:

- (1) **Motion for approval and adoption of the request to rezone the subject property to B-4;**
Or (2) approval of a less intense commercial zoning district;
Or (3) denial of the request (STATE REASON(S)).

Attachments

1. **Statement of Consistency**

Planning & Development Director Lasky reported the department received an email from Kathy Ferrell Johnson (owns 609 and 611 E. 10th St) and her brother Ronney Ferrell (owns 615 E. 10th St) stating they were in favor of the rezoning.

Public Hearing Comments

Ms. Kay Matkins Burgwyn stated her father left her the properties and she did not realize that one was zoned B-4 and the other R-8. She said she would like for the property to be rezoned so in the future if she sold the properties as one, they would be zoned the same. She respectfully requested Council approve the application for rezoning.

Ms. Ellen Heaton stated you always want the highest and best use for a property and she was in favor of rezoning the property to B-4. She added 10th Street had the 3rd highest traffic rate behind I-95 and Hwy. 158.

Mayor Doughtie asked Planning & Development Director Lasky if the homes already in the B-4 district were non-conforming. She replied any existing homes were grandfathered in.

Adoption of Statement of Consistency

Motion was made by Councilwoman Scarbrough, seconded by Councilman Smith and unanimously carried to adopt the following Statement of Consistency:

Statement of Consistency with Plans to Amend the Official Zoning Map

Reference: Amendment to the Roanoke Rapids Zoning Map to rezone Halifax Co. Parcel 0905621 (a 7,000 sq. ft., 0.1607 acre property) from R-8 Commercial District to B-4

Commercial District. The property is adjacent to the eastern right-of-way of Marshall Street and is one lot south of the southeast corner of the East 10th Street intersection.

The Roanoke Rapids City Council Board conducted a public hearing on Tuesday, February 7, 2017 at 5:15 p.m. and determined that the above mentioned request is consistent with the Roanoke Rapids Comprehensive Plan, adopted by City Council June 17, 2014, and with the Roanoke Rapids Land Use Ordinance. Comprehensive Development Plan Policies:

***1.1 Support infill development.** Infill development is development or redevelopment of land that has been bypassed, remained vacant, undervalued and/or is underused as a result of the continuing urban development process. Generally, the areas and/or sites are not particularly of prime quality; however, they are usually served by or are readily accessible to the infrastructure (services and facilities). Use of such lands for new housing and/or other urban development is considered a more desirable alternative than to continue to extend the outer development pattern. The use of infill development, among others, promotes the best use of resources and also will tend to have a positive impact upon the tax and other fiscal policies.*

1.7 Provide effective buffering and/or landscaping where commercial development adjoins existing or planned residential uses.

1.18 Utilize the mixed use areas as a tool to aid in regulating/reducing strip commercialization, stimulate compact development, encourage infill development, reduce trip generation, provide flexible development options, and utilize existing infrastructure.

1.20 Encourage developers to utilize thoroughfares and natural topographic features to define the boundaries of a neighborhood and concentrate higher intensity uses at the outer boundaries of the neighborhood.

1.32 Protect, enhance, and encourage a high quality of life, image, and cultural amenities as an effective approach to economic development.

1.33 Economic development efforts should encourage the revitalization and reuse of currently unused or underutilized structures, sites, and infrastructure in appropriately located areas.

Upon review of the request, it is the City Council's determination that the above mentioned request is reasonable and in the public interest of the City of Roanoke Rapids in that it provides for the organized commercial growth that will help to ensure the health, safety, and general welfare of the citizens of Roanoke Rapids.

ADOPTED BY THE ROANOKE RAPIDS CITY COUNCIL ON THE 7TH DAY OF FEBRUARY 2017.

Emery G. Doughtie, Mayor

Final Decision for Rezoning Request

Motion was made by Councilwoman Scarbrough, seconded by Councilman Smith and unanimously carried to approve the rezoning request to rezone the subject property to B-4.

Mayor Doughtie declared the public hearing closed.

<p>New Business</p>

Consideration of Resolution Approving Installment Financing (Chaloner Pool)

Mayor Doughtie called on Finance Director Etheridge to review the Installment Financing Terms with BB&T.

Finance Director Etheridge reported the City had received a bid from BB&T for Installment Financing to repair the Chaloner pool. She said the loan was in the amount of \$300,000 for 6 years at 2.16%. She respectfully requested City Council approve Resolution 2017.01.

Mayor Doughtie asked for Finance Director Etheridge to review the Amortization Schedule. She reported the following: First Year: \$56,480; Second Year: \$55,400; Third Year: \$54,320; Fourth Year: \$53,240; Fifth Year: \$52,160; Six Year: \$51,080, for a grand total of the loan: \$322,680. She stated the first payment would be due one year after the closing date of the loan.

Councilman Smith said the Theatre payment was going up \$74,000 and the City still owed \$108,000 it borrowed to buy police cars and other equipment for department heads. He said that was going to be \$185,000 plus the \$300,000 they lost in privilege license fees from the state and the county went up \$100,000 on the 911 Center. He stated all those figures add up to close to a half million dollars.

Mayor Pro Tem Ferebee thanked the citizens for waiting eight months for this and he also thanked Councilwoman Cowen for her support. He said the City Council postponed the vote from last meeting so the Finance Director could compile the installment debt information, which she did. He stated the City recently paid off the loan for the Crown Victoria Police cars and the payment of \$97,255 for vehicles would stop in August 2017 and the payment of \$100,025 for the Fire truck would stop in April 2018. He said he had been a team player for many years and although he may not have felt the same way about the projects they wanted, he supported them. He asked for their support now.

Mayor Pro Tem Ferebee stated the City Council approved the same amount to fix the Aquatic Center pool with monies out of fund balance. Parks & Recreation Director Simeon reported the Aquatic Center repair in November 2014 totaled \$282,500.

Mayor Pro Tem Ferebee reported District 3 represents \$97 million in tax base. He said there were interested parties here tonight that were interested in this vote. He stated the Chaloner pool was no different than any other facility in Roanoke Rapids.

Councilman Smith said the City Council helps all the people in Roanoke Rapids, not just the ones that use the Chaloner pool. He said Roanoke Rapids was the only city its size with three pools.

A motion was made by Mayor Pro Tem Ferebee, seconded by Councilwoman Cowen to approve the installment financing terms with BB&T for the Chaloner pool and to approve Resolution No. 2017.01.

Mayor Doughtie asked if there was any further discussion.

Mayor Pro Tem Ferebee said although the budget was tight, it was not as dire as Councilman Smith has stated and by the time the first payment was due more than \$300,000 in debt would be paid off. He added that they find money when it was outside of District 3.

Councilwoman Cowen said she had worked with many students in Roanoke Rapids over the years. She stated they needed to be fair to all citizens. She said it had been a long time since the City had spent money other there.

Councilman Bobbitt stated he was not against the pool, but he was concerned about spending. He said like someone stated earlier, whether the pool opened June 1st or August 1st, they would like to see the pool opened. He said he would like to know the economic outlook during budget time before committing to any new financing.

Councilman Smith asked City Manager Scherer if he could give any insight to the revenues expected to come in this year.

City Manager Scherer replied that it was early, but he and the Finance Department were working on forecasting revenues and the budget. He said unless something changes, they took out over \$500,000 from the undesignated

fund balance last year for operating expenses and even if they were able to cut those down some this year, they were still looking at a very tight budget.

Mayor Pro Tem Ferebee stated he believed the vote would have a negative impact.

Councilwoman Scarbrough stated she did not have any comment.

Mayor Doughtie stated they could be there all night talking about why or why not they could afford the pool. He said the auditor recently presented the financial statement and advised they needed to be careful about spending. He said he understood the Chaloner pool had been there for a long time and knew it was important to the people in that area. He agreed that Mayor Pro Tem Ferebee had always been a good council member and felt they needed to support him now.

Mayor Doughtie called for a vote.

Mayor Pro Tem Ferebee and Councilwoman Cowen voted in favor; Councilman Bobbitt, Councilwoman Scarbrough and Councilman Smith voted against. Motion was denied with a 3-2 vote.

City Manager's Report

City Manager Scherer reported the Police Department was holding another Community Forum this Thursday, beginning at 6:00 p.m. at the Kirkwood Adams Community Center. He said the focus was to highlight the department's efforts in the past calendar year battling the sale and distribution of drugs. He said also, the video "Chasing the Dragon: The Life of an Opiate Addict" will be shown, which was a documentary aimed at educating students and young adults about the dangers of addiction.

He announced the Police Department will receive its four new Explorers in the next week or two. He said the Police Department was also in the process of having all remaining officers take part in the Crisis Intervention Training. He stated the Police Department has most recently been dealing with dogs attacking people, with two additional dogs being declared vicious.

City Manager Scherer informed Council there was a mediation session held today in Halifax regarding the dispute involving the parking lot at the Forest Hills

shopping center plaza. He said Mr. Chichester, Ms. Lasky and himself attended along with County representatives and affected property owners. He stated a proposed settlement regarding the repair of the parking lot was discussed and hopefully is something all parties can agree to.

He said the Public Works Department has repaired their sewer jet trailer and was compiling a list of storm water lines and drains to begin work on before the spring rains come. He reported during the most recent winter storm, the Public Works Department utilized 1,561 man-hours and distributed over 30,000 gallons of brine. He said they will begin soon on repairing the intersections of Collier Street and Carolina Avenue, which has been compromised by the recent winter storms.

He stated the City continues to make progress developing the Roanoke Avenue Streetscape Master Plan and 1026 Roanoke Avenue Design Guide with Rivers & Associates. He said on January 25, Kelly Lasky, Christina Caudle, Larry Chalker and Nick Rightmyer met with Rivers & Associates to review and revise design options based on feedback from the first public input session in December. He announced the next Streetscape Public Input Session will be Monday, February 20th from 5:30 p.m. to 7:30 p.m. at Lloyd Andrews City Meeting Hall. He said at this public comment meeting, Rivers & Associates will present the revised Streetscape Master Plan and 1026 Roanoke Avenue design concepts. He said they strongly encourage City Council, City Staff, Historic Roanoke Rapids stakeholders and general public to attend and provide valuable feedback.

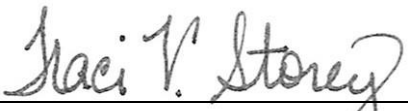
City Manager Scherer said the Planning Board will meet on Thursday, February 16th to continue the hearing on the rezoning request for the property at the intersection of Becker Drive and Hunting Ridge Road. He said the Chamber of Commerce Annual Dinner is also that evening at 6 p.m. at The Centre at HCC.

He said the local AMVETS chapter has made arrangements to have Veterans Administration claims officials at the Theatre this Friday and Saturday to assist local veterans with any claims assistance they may need. He said the Theatre will also have a Motown Review concert this Saturday evening.

City Manager Scherer announced that our Canned Food Drive continues every Friday for the rest of the month, so please get the word out for people to leave their donations of canned food or other needed items like winter coats, diapers, etc. on their front porch on any Friday this month.

Other Business/Comments by Council Members

There being no further business, motion was made by Councilman Bobbitt, seconded by Councilman Smith and unanimously carried to adjourn.



Traci V. Storey, City Clerk

Approved by Council Action on: February 21, 2017