



Minutes of the Roanoke Rapids City Council

A Special Meeting of the City Council of the City of Roanoke Rapids was held on **Tuesday, September 7, 2021 at 5:30 p.m.** the Council Chambers at the Lloyd Andrews City Meeting Hall.

Present: Emery G. Doughtie, Mayor
Carl Ferebee, Mayor Pro Tem

Sandra Bryant)
Suetta S. Scarbrough)
Wayne Smith)
Rex Stainback)

Council Members

Kelly Traynham, Interim City Manager/Planning & Development Director
Geoffrey Davis, City Attorney
Leigh Etheridge, Finance Director
Traci Storey, City Clerk
Kathy Kearney, Deputy City Clerk/Human Resources Manager
Bobby Martin, Police Chief
Christina Caudle, Main Street Director
Larry Chalker, Public Works Director
Jason Patrick, Fire Chief
John Simeon, Parks & Recreation Director

Mayor Doughtie called the meeting to order and offered an invocation.

Installation of Newly Appointed Council Member

Mayor Doughtie called upon Judge W. Turner Stephenson to administer the Oath of Office for the newly appointed Councilmember Rex Stainback.

District Court Judge W. Turner Stephenson administered the Oath of Office to Councilman Rex Stainback.

Consideration of Resolution to Accept American Rescue Plan Act (ARPA) Funding

Interim City Manager Traynham stated the resolution demonstrates the City's acceptance of the funds and that they will use the funds in compliance with the applicable federal and state requirements. She noted the City has recently received the funds and the next item on the agenda which is the budget amendment will be

more specific about the receipt of the funds. She presented the following resolution for City Council's consideration and adoption:

Resolution No. 2021.05
RESOLUTION
Accepting American Rescue Plan Act Funds

WHEREAS, the City of Roanoke Rapids is eligible for funding from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLRF); and

WHEREAS, the North Carolina General Assembly will provide for the distribution of funds to eligible North Carolina municipalities; and

WHEREAS, before receiving a payment, the City Council is required to formally accept the CSLRF funds; and

WHEREAS, revenue received under the CSLRF must only be spent for purposes authorized by the CSLRF, and applicable regulations, and by state law; and

WHEREAS, revenue received under the CSLRF must be accounted for in a separate fund and not commingled with other revenue for accounting purposes; and

WHEREAS, the City of Roanoke Rapids will comply with all applicable federal and state budgeting, accounting, contracting, reporting, and other compliance requirements for CSLRF funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roanoke Rapids that we do hereby accept and request CSLRF funding to be distributed by the State of North Carolina and affirms that the CSLRF revenue will only be used for the purposes prescribed in the CSLRF, and in US Treasury guidance in 31 CFR, Part 35, and any applicable regulations, and in accordance with state law; and

BE IT FURTHER RESOLVED that the City of Roanoke Rapids will comply with procedures created by the North Carolina General Assembly and the US Treasury Department to receive funds under the act and designates and directs the City Manager to take all actions necessary on behalf of the City Council to receive the CSLRF funds.

ADOPTED, this the 7th day of September, 2021.

Emery G. Doughtie, Mayor

Traci V. Storey, City Clerk

Motion was made by Mayor Pro Tem Ferebee, seconded by Councilman Smith and unanimously carried to adopt Resolution No. 2021.05 accepting Coronavirus State and Local Fiscal Recovery Funds of the American Rescue Plan Act of 2021.

Consideration of Grant Project Budget Ordinance for Coronavirus State and Local Fiscal Recovery Funds (CSLRF)

Finance Director Etheridge reported the City received the first tranche or allotment of Coronavirus State and Local Fiscal Recovery Funds (CSLRF) of the American Rescue Plan Act of 2021 on August 13, 2021 in the amount of \$2,281,874. The City is still awaiting the interim final ruling from the US Treasury on the guidelines and requirements of the allowable uses of the funding.

She presented and requested City Council approve a Special Budget Ordinance (Ordinance No. 2021.12) to allow modification of the City budget to include Coronavirus State and Local Fiscal Recovery revenue funds.

ORDINANCE NO. 2021.12
Grant Project Ordinance for the City of Roanoke Rapids
Coronavirus State and Local Fiscal Recovery Funds

BE IT ORDAINED by the City Council of the City of Roanoke Rapids, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLRF). The City of Roanoke Rapids has not received the first tranche of CSLRF funds. Once it does, Administration will bring the amount before the Council. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The following amounts are appropriated for the project and authorized for expenditure:

CSLRF Project	\$2,281,874
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Section 3: The following revenues are anticipated to be available to complete the project:

CSLRF Funds	\$2,281,874
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Section 4: The Finance Director is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

Section 5: The Finance Director is hereby directed to report the financial status of the project to the governing board as required.

Section 6: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Director and to the City Clerk.

Section 7: This grant project ordinance expires on December 31, 2026, or when all the CSLRF funds have been obligated and expended by the town, whichever occurs sooner.

Adopted this 7th day of September, 2021.

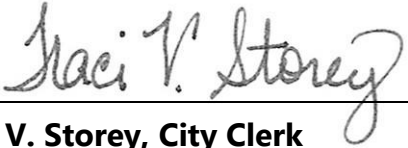
Emery G. Doughtie, Mayor

Traci V. Storey, City Clerk

Motion was made by Councilwoman Bryant, seconded by Councilman Smith and unanimously carried to adopt Special Project Budget Ordinance (Ordinance No. 2021.12) to allow for the modification of the City budget to include Coronavirus State and Local Fiscal Recovery Funds.

Adjournment

There being no further business, motion was made by Councilman Smith, seconded by Councilwoman Scarbrough and unanimously carried to adjourn. The meeting adjourned at 5:45 p.m.



Traci V. Storey, City Clerk

Approved by Council Action on: October 19, 2021