



CITY OF ROANOKE RAPIDS

PLANNING & DEVELOPMENT DEPARTMENT
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Payment Information _____

COMMERCIAL BUILDING PERMIT APPLICATION

Contact/Applicant Name: _____		Date: _____	
Project Address: _____			
Email Address: _____		Telephone: _____	
Total Project Cost* _____		Lien Agent Appointment Attachment (Y/N) (If \$30,000 & over)**	
Property Owner: _____		Telephone Number: _____	
Property Owner Address: _____		City: _____	State: _____ Zip: _____
Contractor Name: _____		Telephone: _____	
Address: _____		City: _____	State: _____ Zip: _____
NC License # _____		Classification: _____	
Design Professional _____		Telephone: _____	
___ Architect	___ Engineer	NC Reg. # _____	Owner ___ Other ___
Address: _____		City: _____	State: _____ Zip: _____
Email Address: _____			
Description of proposed work: _____			
Type of Building:	___ New	___ Existing	___ Addition ___ N/A
Type of Construction:	___ I	___ II	___ III ___ IV ___ V

*Fees for a commercial building permit application are calculated with the total valuation of the project including all electrical, mechanical and plumbing costs. The valuation cost is calculated at \$7 per \$1,000 and prorated accordingly. (Ex. \$30,000 = \$210.00 fee) There is a \$55.00 minimum fee.

**North Carolina General Statute 44A-11.1 requires a lien agent for improvements over \$30,000. It is not required for renovations made by the owner themselves to their existing residence without using contractors and for public building projects. If lien agent is not provided, the commercial building permit will not be issued. The lien agent information can be obtained at www.liensnc.com.

All other trades are responsible for pulling their own permits and each trade is responsible for scheduling inspections. All inspections for Rough-ins and Finals should be coordinated for same day. This may include the following:

Electrical	Mechanical	Plumbing	Insulation	Sprinkler Protection	Fire Alarm	Sign
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I hereby certify that all information in this application is correct and all work will comply with the State Building Code and all other applicable State and local laws and ordinances and regulations. The Inspection Department will be notified of any changes in the approved plans and specifications for the project permitted herein. This application only becomes a permit when it has been processed and approved by the City of Roanoke Rapids' Planning and Development Department and all applicable fees are paid. There is a 24- hour notice for inspections unless deemed as an emergency by this office.

Owner/Agent Signature _____

DEPT. USE

ZONING

OVERLAY DISTRICTS

LAND USE ADMINISTRATOR DATE

BUILDING OFFICIAL DATE

2018 APPENDIX B
BUILDING CODE SUMMARY
FOR ALL COMMERCIAL PROJECTS
(EXCEPT 1 AND 2-FAMILY DWELLINGS AND TOWNHOUSES)
 (Reproduce the following data on the building plans sheet 1 or 2)

Name of Project: _____
 Address: _____ Zip Code _____
 Owner/Authorized Agent: _____ Phone # (_____) _____ - _____ E-Mail _____
 Owned By: City/County Private State
 Code Enforcement Jurisdiction: City _____ County _____ State

CONTACT: _____

DESIGNER	FIRM	NAME	LICENSE #	TELEPHONE #	E-MAIL
Architectural	_____	_____	_____	(____)_____	_____
Civil	_____	_____	_____	(____)_____	_____
Electrical	_____	_____	_____	(____)_____	_____
Fire Alarm	_____	_____	_____	(____)_____	_____
Plumbing	_____	_____	_____	(____)_____	_____
Mechanical	_____	_____	_____	(____)_____	_____
Sprinkler-Standpipe	_____	_____	_____	(____)_____	_____
Structural	_____	_____	_____	(____)_____	_____
Retaining Walls >5' High	_____	_____	_____	(____)_____	_____
Other	_____	_____	_____	(____)_____	_____

("Others" should include firms and individuals such as truss, precast, pre-engineered, interior designers, etc.)

2018 NC CODE FOR: New Construction Addition Renovation
 1st Time Interior Completion
 Shell/Core
 Phased Construction – Shell/Core
 Renovation

2018 NC EXISTING BUILDING CODE: Prescriptive Repair Chapter 14
Alteration: Level I Level II Level III
 Historic Property Change of Use

CONSTRUCTED:(date) _____ **ORIGINAL OCCUPANCY(S)** (Ch. 3): _____

RENOVATED: (date) _____ **CURRENT OCCUPANCY(S)** (Ch. 3): _____

RISK CATEGORY (table 1604.5) **Current:** I II III IV
Proposed: I II III IV

BASIC BUILDING DATA

Construction Type: I-A II-A III-A IV V-A
 (check all that apply) I-B II-B III-B V-B

Sprinklers: No Partial Yes NFPA 13 NFPA 13R NFPA 13D

Standpipes: No Yes Class I II III Wet Dry

Fire District: No Yes (Primary) **Flood Hazard Area:** No Yes

Special Inspections Required: No Yes

Gross Building Area:

FLOOR	EXISTING (SQ FT)	NEW (SQ FT)	RENO/ALTER (SQ.FT)	SUB-TOTAL
6 th Floor				
5 th Floor				
4 th Floor				
3 rd Floor				
2 nd Floor				
Mezzanine				
1 st Floor				
Basement				
TOTAL				

ALLOWABLE AREA

Primary Occupancy Classification: SELECT ONE

- Assembly A-1 A-2 A-3 A-4 A-5
- Business
- Educational
- Factory F-1 Moderate F-2 Low
- Hazardous H-1 Detonate H-2 Deflagrate H-3 Combust H-4 Health H-5 HPM
- Institutional I-1 Condition 1 2
 - 1-2 Condition 1 2
 - 1-3 Condition 1 2 3 4 5
 - 1-4
- Mercantile
- Residential R-1 R-2 R-3 R-4
- Storage S-1 Moderate S-2 Low High-piled
 - Parking Garage Open Enclosed Repair Garage
- Utility and Miscellaneous

Accessory Occupancy Classification(s): _____

Incidental Uses (Table 509): _____

Special Uses (Chapter 4 – List Code Sections) _____

Special Provisions: (Chapter 5 – List Code Sections): _____

Mixed Occupancy: No Yes Separation: _____ Hr. Exception: _____

Non-Separated Use (508.3)

The required type of construction for the building shall be determined by applying the height and area limitations for each of the applicable occupancies to the entire building. The most restrictive type of construction, so determined, shall apply to the entire building.

Separated Use (508.4) -

See below for area calculations for each story, the area of the occupancy shall be such that the sum of the ratios of the actual floor area of each use divided by the allowable floor area for each use shall not exceed 1.

$$\frac{\text{Actual Area of Occupancy A}}{\text{Allowable Area of Occupancy A}} + \frac{\text{Actual Area of Occupancy B}}{\text{Allowable Area of Occupancy B}} \leq 1$$

$$\underline{\hspace{2cm}} + \underline{\hspace{2cm}} + \dots = \underline{\hspace{2cm}} \leq 1.00$$

STORY NO.	DESCRIPTION AND USE	(A) BLDG AREA PER STORY (ACTUAL)	(B) TABLE 506.2 ⁴ AREA	(C) AREA FOR FRONTAGE INCREASE ^{1,5}	(D) ALLOWABLE AREA PER STORY OR UNLIMITED ^{2,3}

¹ Frontage area increases from Section 506.3 are computed thus:

- a. Perimeter which fronts a public way or open space having 20 feet minimum width = _____ (F)
- b. Total Building Perimeter = _____ (P)
- c. Ratio (F/P) = _____ (F/P)
- d. W = Minimum width of public way = _____ (W)
- e. Percent of frontage increase $I_f = 100 [F/P - 0.25] \times W/30 = \text{_____ } (\%)$

² Unlimited area applicable under conditions of Section 507.

³ Maximum Building Area = total number of stories in the building x D (maximum 3 stories) (506.2).

⁴ The maximum area of open parking garages must comply with Table 406.5.4

⁵ Frontage increase is based on the unsprinklered area value in Table 506.2.

ALLOWABLE HEIGHT

	ALLOWABLE (TABLE 503)	SHOWN ON PLANS	CODE REFERENCE
Building Height in Feet (Table 504.3)			
Building Height in Stories (Table 504.4)			

¹ Provide code reference if the “Show on Plans” quantity is not based on Table 504.3 or 504.4.

² The maximum height of air traffic control towers must comply with Table 412.3.1

³ The maximum height of open parking garages must comply with Table 406.5.4

FIRE PROTECTION REQUIREMENTS

BUILDING ELEMENT	FIRE SEPARATION DISTANCE (FEET)	RATING		DETAIL # AND SHEET #	DESIGN # FOR RATED ASSEMBLY	DESIGN # FOR RATED PENETRATION	DESIGN # FOR RATED JOINTS
		REQ'D	PROVIDED (w/_____* REDUCTION)				
Structural Frame, including columns, girders, trusses							
Bearing Walls							
Exterior							
North							
East							
West							
South							
Interior							
Nonbearing Walls and Partitions							
Exterior walls							
North							
East							
West							
South							
Interior walls and partitions							
Floor Construction Including supporting beams and joists							
Floor Ceiling Assembly							
Column Supporting Floors							
Roof Construction, including supporting beams and joists							
Roof Ceiling Assembly							
Column Supporting Roof							
Shaft Enclosures - Exit							
Shaft Enclosures - Other							
Corridor Separation							
Occupancy/Fire Barrier Separation							
Party/Fire Wall Separation							
Smoke Barrier Separation							
Smoke Partition							
Tenant/Dwelling Unit/Sleeping Unit Separation							
Incidental Use Separation							

* Indicate section number permitting reduction

PERCENTAGE OF WALL OPENING CALCULATIONS

FIRE SEPARATION DISTANCE (FEET FROM PERPARTY LINES)	DEGREES OF OPENINGS PROTECTION (TABLE 705.8)	ALLOWABLE AREA (%)	ACTUAL SHOWN ON PLANS (%)

LIFE SAFETY SYSTEM REQUIREMENTS

- Emergency Lighting: No Yes
 Exit Signs: No Yes
 Fire Alarm: No Yes
 Smoke Detection Systems: No Yes Partial _____
 Carbon Monoxide Detection: No Yes

LIFE SAFETY PLAN REQUIREMENTS

Life Safety Plan Sheet #: _____

- Fire and/or smoke rated wall locations (Chapter 7)
- Assumed and real property line locations (if not on the site plan)
- Exterior wall opening area with respect to distance to assumed property lines (705.8)
- Occupancy types for each area as it relates to occupant load calculation (Table 1004.1.2)
- Occupant loads for each area
- Exit access travel distances (1017)
- Common path of travel distances (1006.2.1 & 2006.3.2(1))
- Dead end lengths (1020.4)
- Clear exit widths for each exit door
- Maximum calculated occupant load capacity each exit door can accommodate based on egress width (1005.3)
- Actual occupant load for each exit door
- A separate schematic plan indicating where fire rated floor/ceiling and/or roof structure is provided for purposes of occupancy separation and supporting construction for a fire barrier/fire partition/smoke barrier.
- Location of doors with panic hardware (1010.1.10)
- Location of doors with delayed egress locks and the amount of delay (1010.1.9.7)
- Location of doors with electromagnetic egress locks (1010.1.9.9)
- Location of doors equipped with hold-open devices
- Location of emergency escape windows (1030)
- The square footage of each fire area (202)
- The square footage of each smoke compartment for Occupancy Classification I-2 (407.5)
- Note any code exceptions or table notes that may have been utilized regarding the items above

Section/Table/Note	Title

**ACCESSIBLE DWELLING UNITS
(SECTION 1107)**

TOTAL UNITS	ACCESSIBLE UNITS REQUIRED	ACCESSIBLE UNITS PROVIDED	TYPE A UNITS REQUIRED	TYPE A UNITS PROVIDED	TYPE B UNITS REQUIRED	TYPE B UNITS PROVIDED	TOTAL ACCESSIBLE UNITS PROVIDED

ACCESSIBLE PARKING

(SECTION 1106)

LOT OR PARKING AREA	TOTAL # OF PARKING SPACES		# OF ACCESSIBLE SPACES PROVIDED			TOTAL # ACCESSIBLE PROVIDED
	REQUIRED	PROVIDED	REGULAR WITH 5' ACCESS AISLE	VAN SPACES WITH		
				132" ACCESS AISLE	8' ACCESS AISLE	
TOTAL						

**PLUMBING FIXTURE REQUIREMENTS
(TABLE 2902.1)**

USE		WATERCLOSETS			URINALS	LAVATORIES			SHOWERS / TUBS	DRINKING FOUNTAINS	
		MALE	FEMALE	UNISEX		MALE	FEMALE	UNISEX		REGULAR	ACCESSIBLE
SPACE	EXIST'G										
	NEW										
	REQ'D										

SPECIAL APPROVALS

Special approval: (Local Jurisdiction, Department of Insurance, SCO, DPI, DHHS, ICC, etc., describe below)

ENERGY SUMMARY

ENERGY REQUIREMENTS:

The following data shall be considered minimum and any special attribute required to meet the **North Carolina Energy Conservation Code** shall also be provided. Each Designer shall furnish the required portions of the project information for the plan data sheet. If performance method, state the annual energy cost for the standard reference design vs annual energy cost for the proposed design.

Existing building envelope complies with code: No Yes (The remainder of this section is not applicable)

Exempt Building: No Yes (Provide Code or Statutory reference): _____

Climate Zone: 3A 4A 5A

Method of Compliance: Energy Code Performance Prescriptive
ASHRAE 90.1 Performance Prescriptive
(If "Other" specify source here) _____

THERMAL ENVELOPE (Prescriptive method only)

Roof/ceiling Assembly (each assembly)

Description of assembly: _____
U-Value of total assembly: _____
R-Value of insulation: _____
Skylights in each assembly: _____
 U-Value of skylight: _____
Total square footage of skylights in each assembly: _____

Exterior Walls (each assembly)

Description of assembly: _____
U-Value of total assembly: _____
R-Value of insulation: _____
Openings (windows or doors with glazing)
 U-Value of assembly: _____
 Solar heat gain coefficient: _____
 Projection factor: _____
 Door R-Values: _____

Walls below grade (each assembly)

Description of assembly: _____
U-Value of total assembly: _____
R-Value of insulation: _____

Floors over unconditioned space (each assembly)

Description of assembly: _____
U-Value of total assembly: _____
R-Value of insulation: _____

Floors slab on grade

Description of assembly: _____
U-Value of total assembly: _____
R-Value of insulation: _____
Horizontal/Vertical requirement: _____
Slab Heated: _____

2018 APPENDIX B
BUILDING CODE SUMMARY FOR ALL COMMERCIAL PROJECTS
STRUCTURAL DESIGN
(PROVIDE ON THE STRUCTURAL SHEETS IF APPLICABLE)

DESIGN LOADS:

Importance Factors: Snow (I_S) _____
Seismic (I_E) _____

Live Loads: Roof _____ psf
Mezzanine _____ psf
Floor _____ psf

Ground Snow Load: _____ psf

Wind Load: Ultimate Wind Speed _____ mph (ASCE-7)
Exposure Category _____

SEISMIC DESIGN CATEGORY: A B C D

Provide the following Seismic Design Parameters:

Risk Category (Table 1604.5) I II III IV

Spectral Response Acceleration S_S _____ %g S_1 _____ %g

Site Classification (ASCE 7) A B C D E F

Data Source: Field Test Presumptive Historical Data

Basic structural system Bearing Wall Dual w/Special Moment Frame
 Building Frame Dual w/Intermediate R/C or Special Steel
 Moment Frame Inverted Pendulum

Analysis Procedure: Simplified Equivalent Lateral Force Dynamic

Architectural, Mechanical, Components anchored? Yes No

LATERAL DESIGN CONTROL: Earthquake Wind

SOIL BEARING CAPACITIES:

Field Test (provide copy of test report) _____ psf

Presumptive Bearing capacity _____ psf

Pile size, type, and capacity _____

2018 APPENDIX B
BUILDING CODE SUMMARY FOR ALL COMMERCIAL PROJECTS
MECHANICAL DESIGN
(PROVIDE ON THE MECHANICAL SHEETS IF APPLICABLE)

MECHANICAL SUMMARY

MECHANICAL SYSTEMS, SERVICE SYSTEMS AND EQUIPMENT

Thermal Zone

winter dry bulb: _____

summer dry bulb: _____

Interior design conditions

winter dry bulb: _____

summer dry bulb: _____

relative humidity: _____

Building heating load: _____

Building cooling load: _____

Mechanical Spacing Conditioning System

Unitary

description of unit: _____

heating efficiency: _____

cooling efficiency: _____

size category of unit: _____

Boiler

Size category. If oversized, state reason.: _____

Chiller

Size category. If oversized, state reason.: _____

List equipment efficiencies: _____

2018 APPENDIX B
BUILDING CODE SUMMARY FOR ALL COMMERCIAL PROJECTS
ELECTRICAL DESIGN
(PROVIDE ON THE ELECTRICAL SHEETS IF APPLICABLE)

ELECTRICAL SUMMARY

ELECTRICAL SYSTEM AND EQUIPMENT

Method of Compliance: Energy Code: Prescriptive Performance
ASHRAE 90.1: Prescriptive Performance

Lighting schedule (each fixture type)

lamp type required in fixture
number of lamps in fixture
ballast type used in the fixture
number of ballasts in fixture
total wattage per fixture
total interior wattage specified vs. allowed (whole building or space by space)
total exterior wattage specified vs. allowed

Additional Efficiency Package Options

(When using the 2018 NCECC; not required for ASHRAE 90.1)

- C406.2 More Efficient Mechanical Equipment
 - C406.3 Reduced Lighting Power Density
 - C406.4 Enhanced Digital Lighting Controls
 - C406.5 On-Site Renewable Energy
 - C406.6 Dedicated Outdoor Air System
 - C406.7 Reduced Energy Use in Service Water Heating
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