



CITY OF ROANOKE RAPIDS

PLANNING & DEVELOPMENT DEPARTMENT

1040 ROANOKE AVENUE, PO Box 38 ROANOKE RAPIDS, NC 27870

PHONE: 252-533-2844 FAX: 252-533-2870

EMAIL: PERMITS@ROANOKERAPIDSNC.COM

MECHANICAL PERMIT

Payment Information _____

Contractor: _____ NC State License #: _____

Address: _____ Telephone: _____ Email Address: _____

Project Information: Address: _____ Residential: _____ Commercial: _____ Existing: _____ New: _____

Building Owner: _____ Telephone: _____ Email Address: _____

Owner's Address: _____ Description of Work: _____

SCHEDULE I – GAS / OIL UNITS

NATURAL GAS L. P. OIL

BTU / HR RATING	NO.	FEE (each)	COST
50,000 or Less		20.00	
50,001 to 100,000		25.00	
100,001 to 200,000		30.00	
Above 200,000		35.00	
SCHEDULE I – TOTAL COST			

SCHEDULE II – ELECTRIC UNITS

HEATPUMPS / HVAC UNIT TONAGE RATINGS	NO.	FEE (each)	COST
5 or Less		20.00	
5.1 to 15		25.00	
15.1 to 50		35.00	
Above 50		45.00	
Split Systems		6.00	
SCHEDULE II – TOTAL COST			

SCHEDULE III – REFRIGERATION UNITS

COMPRESSOR TONAGE RATINGS	NO.	FEE (each)	COST
5 or Less		20.00	
5.1 to 15		25.00	
Above 15		30.00	
SCHEDULE III – TOTAL COST			

SCHEDULE IV – COMMERCIAL EXHAUST SYSTEMS

FACE AREA OF HOOD (SQ. FT.)	NO.	FEE (each)	COST
10 or Less		20.00	
10.1 to 50		25.00	
50.1 to 100		30.00	
Above 100		35.00	
Exhaust Fan / Blower Installations		55.00	
SCHEDULE IV – TOTAL COST			
Total Face Area:			

ALTER/REPAIR/REPLACE AN EXISTING DUCT SYSTEM

TYPE OF DUCT SYSTEM	NO.	FEE (each)	COST
Duct Systems		55.00	
Duct Systems – TOTAL COST			

GAS PIPING INSTALLATION

NEW PIPING SYSTEM ALTER EXISTING SYSTEM
 NATURAL GAS L. P.

Circle Fixtures	NO.	FEE (each)	COST
Stoves/Ovens/Dryers/Water Heaters/Gas Logs/Other			
Gas Piping Fee		55.00	
Gas Piping Installation Total Cost			

Location of Equipment: ___ Attic ___ Crawlspace ___ Roof

APPLICATION FEE – TOTAL COST: \$55.00

SCHEDULE I – TOTAL COST: _____

SCHEDULE II – TOTAL COST: _____

SCHEDULE III – TOTAL COST: _____

SCHEDULE IV – TOTAL COST: _____

DUCT SYSTEM ALTERATION: _____

GAS PIPING/APPLIANCE FEE: _____

TOTAL PERMIT COST: _____

The Undersigned hereby makes application for permit and inspection of work described and agrees to comply with all applicable laws regulating the work. This application only becomes a permit when it has been processed and approved by the City of Roanoke Rapids' Planning and Development Department and all applicable fees are paid. There is a 24-hour notice for inspections unless deemed as an emergency by this office.

CONTRACTOR SIGNATURE _____ DATE _____

BUILDING INSPECTOR SIGNATURE _____ DATE _____